

# AGENDA

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**Meeting:** Western Area Licensing Sub Committee  
**Place:** St John's Parish Centre, 2 Wingfield Road, Trowbridge, BA14 9EA  
**Date:** Monday 21 November 2011  
**Time:** 10.30 am  
**Matter:** Review - The Courthouse, Trowbridge

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Please direct any enquiries on this Agenda to Anna Thurman, Direct Line - 01225718379 or E-mail [anna.thurman@wiltshire.gov.uk](mailto:anna.thurman@wiltshire.gov.uk), of Democratic Services, County Hall, Bythesea Road, Trowbridge, BA14 8JN.

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## Membership:

Cllr Desna Allen  
Cllr Trevor Carbin

Cllr Peggy Dow

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# **AGENDA**

1. **Election of Chairman**

To elect a Chairman for the meeting of the Sub-Committee.

2. **Procedure for the Meeting** (*Pages 1 - 8*)

The Chairman will explain the attached procedure for the members of the public present.

3. **Chairman's Announcements**

The Chairman will give details of the exits to be used in the event of an emergency.

4. **Declarations of Interest**

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

5. **Licensing Application** (*Pages 9 - 88*)

To consider and determine an Application by Wiltshire Police for a Review of the Premises Licence in respect of The Court House, 2 Castle Street, Trowbridge, BA14 8AN.

Please note that the supporting evidence (Appendix 2b) due to the large volume of this paperwork has not been circulated with this Agenda. A copy of the submission is available for viewing upon request by Members of the Public during normal opening hours at the Wiltshire Council, County Hall Offices, Bythesea Road, in Trowbridge.

## LICENSING COMMITTEE

### PROCEDURAL RULES FOR THE HEARING OF LICENSING ACT 2003 REVIEW APPLICATIONS

#### 1 Purpose

- 1.1 These rules have been prepared to facilitate proper consideration by the Licensing Committee and its Sub Committees of applications for Reviews of Premises Licences, made under the Licensing Act 2003.
- 1.2 The rules set out a framework for how applications are to be heard and explain the role of the participants at the Hearing.

#### 2 Definitions

- 2.1 The following definitions describe the participants at and the subject matter of a Hearing:

**“Review Applicant”** means the person who has submitted an Application for a Review of a Premises Licence for consideration by the Sub-Committee.

**“Review Premises”** means the premises whose Premises Licence is subject to the Application.

**“Review Applicant’s Representative”** means a person attending a Hearing to assist or represent a Review Applicant including a lawyer.

**“Application”** means an application for the Review and any other decision to be made by the Committee/Sub-Committee in respect of a Licence.

**“Chairperson”** means the Member who is the Chairperson of the Committee for the particular Hearing.

**“Committee”** means the Council’s Licensing Committee and includes any Sub Committee of the Licensing Committee.

**“Committee Lawyer”** means the Council’s Lawyer (including an external Lawyer instructed by the Council’s Legal & Democratic Services Manager) who is present at a Hearing to advise the Chairperson and the Members.

**“Committee Manager”** means the Council’s Officer who is present at a Hearing to take minutes.

**“Committee Report”** means the Licensing Officer’s written report to the Committee concerning an Application, a copy of which has been previously made available to the Applicant or their Representative, a Responsible Authority or their Representative or an Interested Party or their Representative.

**“Hearing”** means a meeting of the Committee at which an Application is considered.

**“Licence”** means a Licence which the Committee has the power or duty inter alia to grant, transfer, suspend or revoke.

**“Licensing Officer”** means the Council’s Licensing Officer(s) who is/are present at a Hearing to present reports in respect of an Application and to give technical advice in respect of an Application to the Committee when requested.

**“Licensing Authority”** the Council in whose geographical area the subject matter of the Application relates to, and includes the Council’s Licensing Committee, any Sub Committee of the Licensing Committee and a Licensing Officer.

**“Member”** means a Member who is a Member of the Committee that is considering an Application.

**“Responsible Authority”** means a person who is present at a Hearing to make representations in respect of an Application in their capacity as Responsible Authority and includes any person who is present to assist or make representations on behalf of the Responsible Authority including a Lawyer.

**“Interested Party”** means a person who is present at a Hearing to make representations in respect of an Application in their capacity as an Interested Party, and includes any person who is present to assist or make representations on behalf of the Interested Party including a Lawyer.

### **3 Key Principles**

- 3.1 The principles of ‘natural justice’, and Article 6 ‘Right to a Fair Trial’, which is one of the Convention Rights in the Human Rights Act 1998, require that there is a fair Hearing of Applications.
- 3.2 Natural justice is an umbrella term for the legal standards of basic fairness. This will include that:

- 3.2.1 All parties to the Hearing have an opportunity to make representations before a decision is made;
- 3.2.2 All parties to the Hearing have an adequate opportunity to consider and respond to any submissions made by a any other party;
- 3.3 It is also fundamental that there is an orderly presentation of submissions at a Hearing so that the relevant issues are properly understood, evidence is tested and that oral statements made at the Hearing are accurately recorded.
- 3.4 Ultimately the Chairperson determines the application of these rules, having regard to any submissions being made by those present and in particular the Committee Lawyer.

#### **4 The Hearing**

- 4.1 The Hearing shall take place in public, except that:-
  - 4.1.1 The Committee may exclude the public from all or part of the Hearing where it considers it to be in the public interest to do so. Public includes a party and any person assisting or representing a party.
  - 4.1.2 The Committee may require any person attending the Hearing who, in its opinion, is behaving in a disruptive manner, to leave the Hearing and may:
    - A refuse to permit them to return;
    - B permit them to return only on such conditions as the Committee may specify;
    - C in the event that a person is required to leave a Hearing that person may, before the end of the Hearing, submit to the Committee in writing any information which they would have given orally.
- 4.2 Prior to the Hearing commencing, the Chairperson shall advise the parties of the procedure it proposes to follow at the Hearing.
- 4.3 Where a party has previously requested permission for a person(s), other than their representative, to appear at the Hearing then the Committee shall consider whether to permit that request.
- 4.4 The Committee will allow the parties an equal maximum period of time in which to exercise their rights.
- 4.5 This equal maximum time may have been notified in advance of the Hearing;
- 4.7 Where there is a multiple of Interested Parties who have attended the Hearing to make the same representation then the Committee would normally require

that a spokesperson be appointed by them to make the representations on behalf of all of those Interested Parties.

## **5 Presentation of Submissions**

5.1 The Chairperson will introduce the Application.

5.2 In the event that the Licensing Authority has given notice to a party requiring clarification on a point(s) then that party shall respond to the points raised by the Licensing Authority.

5.3 Submissions shall be made in the following order unless the Chairperson directs otherwise:

5.3.1 The Licensing Officer will orally present the Committee Report and will in particular advise the Committee as to:

- A the options available to it;
- B the considerations that are relevant in reaching its decision.

5.3.2 The Review Applicant (or the Review Applicant's Representative) will orally present its submission which may include:

- A presenting their case in accordance with the papers, which will have been circulated with Agenda papers;
- B confirming key information and answer pertinent questions; and
- C calling witnesses in support of the Application (see paragraph 4.3).

5.3.3 Any other Responsible Authority/Authorities and/or an Interested Party/Parties will orally present their representations in turn which shall include:

- A the grounds of the representation to the Application; and
- B any condition(s) that the Responsible Authority/Authorities and/or an Interested Party/Parties consider should be applied to the Premises Licence under review

5.3.4 The Premises Licence Holder and/or their representative will orally present their representations which shall include;

- A The response to the representations made by the Review Applicant, and any other Responsible Authority/Authorities and/or an Interested Party/Parties; and
- B Whether they would accept any modifications to the Licence as suggested by the Review Applicant, a Responsible Authority/Authorities and/or an Interested Party/Parties.

## **6 Questioning of Submissions**

- 6.1 The Chairperson will regulate the order in which questions are asked by Members.
- 6.2 The Chairperson and Members, voiced through the Chairperson, may question any party following the completion of their submission.
- 6.3 The Chairperson will normally permit the Applicant, a Responsible Authority/Authorities or an Interested Party/Parties to ask questions through them of the other parties.
- 6.4 The Chairperson may direct that questions which are not relevant to the Application or one of the four Licensing Objectives are not formally put or answered.

## **7 Documentation**

- 7.1 No party shall present new documentation to the Committee at the Hearing other than with the consent of all of the other parties. This does not preclude the Licensing Officer from correcting errors, providing updated information or an extract from a local map showing the Review Premises in the context of the surrounding premises and any Interested Party's premises. If any party is granted permission to present supplementary papers at the Hearing they shall provide at least 10 copies at the start of their submission.

## **8 Intervention**

The Chairperson shall permit the following interventions at any point in the Hearing:

- 8.1 The Committee Lawyer to advise the Committee on issues of law, procedure and relevant considerations on decision making. If necessary, the Chairperson may require the Committee, the Committee Lawyer and the Committee Manager to leave the Hearing so that advice can be given.
- 8.2 The Committee Manager to advise the Committee on procedure generally, or to request that statements made are repeated for reasons of clarity and so that they can be properly recorded.
- 8.3 The Licensing Officer to seek to clarify statements that have been made in light of information held on their file.

## **9 Failure of Parties to Attend Hearing**

- 9.1 If a party has informed the Licensing Authority that it does not intend to attend or be represented at a Hearing, the Hearing may proceed in its absence.

9.2 If a party has not indicated that it does not intend to attend or be represented at a Hearing and fails to attend or be represented at the Hearing then the Licensing Authority may:

9.2.1 where it considers it be necessary in the public interest, adjourn the Hearing to a specified date; or

9.2.2 hold the Hearing in the party's absence.

9.3 Where the Licensing Authority holds a Hearing in the absence of a party, it shall consider at the Hearing the application, representations or notice made by that party.

## **10 Closing Submissions**

10.1 The Chairperson shall allow first, any other Responsible Authority/Authorities and the Interested Party/Parties ( other than the Review Applicant) to make a closing oral submission(s) and secondly allow the Review Applicant or the Review Applicant's Representative an opportunity to make an oral closing submission in support of the Application and thirdly allow the Premises Licence Holder of the Review Premises to make an oral closing submission.

## **11 Decision**

11.1 The Committee, the Committee Lawyer and the Committee Manager, shall retire so that the decision may be considered in private, and to consider any legal issues raised by the Members.

11.2 The decision and reasons for the decision, of the Committee shall be communicated orally by the Chairperson to the parties after the Committee has deliberated in private on the Application.

11.3 Written reasons shall be provided soon after the deliberations of the Application and in any event within the statutory time limits.



## Hearing Procedure Summary

1. The Chairperson welcomes all those present and introduces the Application.
2. The Chairperson introduces the Applicant, Responsible Authority/Authorities and/or Interested Party/Parties.
3. The Chairperson outlines the Hearing Procedure.
4. The Licensing Officer presents the Committee Report.
5. The Applicant addresses the Committee.
6. Questions to the Applicant by Responsible Authority/Authorities and/or Interested Party/Parties.
7. Questions to the Applicant by Members of the Committee.
8. Comments by Responsible Authority/Authorities and/or Interested Party/Parties.
9. Questions by Applicant.
10. Questions to Responsible Authority/Authorities and/or Interested Party/Parties by Members of the Committee.
11. Summing up by Parties who have made representations.
12. Summing up by Applicant.
13. Committee retires with the Committee Lawyer and Committee Manager to consider its decision.
14. Committee returns and the Lawyer gives a summary of any legal advice that may have been given to the Committee, and invites the parties present to make any comments on that advice.
15. The Chairperson either gives the decision with reasons, or advises that it will be released in writing with reasons within the statutory time limits.

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**WILTSHIRE COUNCIL**

**WESTERN AREA LICENSING SUB COMMITTEE**

**21 NOVEMBER 2011**

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**Application for Review of a Premises Licence; The Courthouse, 2 Castle Street,  
Trowbridge, BA14 8AN**  
**Premises Licence Holder – Ms L Sutton**

**1. Purpose of Report**

- 1.1 To determine an application for a Review of a Premises Licence in respect of The Courthouse, 2 Castle Street, Trowbridge, made by Wiltshire Police.

**2. Background Information**

- 2.1 An application for the Review of The Courthouse Premises Licence for the supply of alcohol, regulated entertainment & late night refreshment, has been made by Wiltshire Police. Following advertisement of the application, no additional representations from responsible authorities or interested parties have been received.

- 2.2 Wiltshire Council (as the Licensing Authority) must hold a hearing to consider the application having regard to the representations. In accordance with Section 52 (3) of The Licensing Act 2003, the Licensing Sub Committee is required to take such steps as it considers necessary for the promotion of the licensing objectives.

- 2.3 The licensing objectives are:

- i) The Prevention of Crime and Disorder;
- ii) Public Safety;
- iii) The Prevention of Public Nuisance; and
- iv) The Protection of Children from Harm.

- 2.4 Such steps are:

- i) To modify the conditions of the licence.
- ii) To exclude a licensable activity from the scope of the licence.
- iii) To remove the designated premises supervisor.
- iv) To suspend the licence for a period not exceeding three months.
- v) To revoke the licence.
- vi) To determine that no steps are necessary

Government Guidance issued under s.182 of the Licensing Act states that:

“Licensing Authorities should also note that modifications of conditions and exclusions of licensable activities may be imposed either permanently or for a temporary period of up to three months. Temporary changes or suspension of

the licence for up to three months could impact on the business holding the licence financially and would only be expected to be pursued as a necessary means of promoting the licensing objectives. So, for instance, a licence could be suspended for a weekend as a means of deterring the holder from allowing the problems that gave rise to the review to happen again. However, it will always be important that any detrimental financial impact that may result from a licensing authority's decision is necessary and proportionate to the promotion of the licensing objectives

- 2.5 Since November 2005, the premise benefits from a Premises Licence issued under the Licensing Act 2003.
- 2.6 The Premises Licence was subsequently varied and granted November 2007 to extend the hours of the licence until 0600 hours Mondays to Sundays. The licence was transferred to Ms Lisa Sutton (the present licence holder) in February 2010. Ms Sutton applied to have Mr Gary Pickett named on the licence as Designated Premises Supervisor in August 2011. The Premises Licence is attached at **Appendix 1**.

### **3. Details of the Grounds for Review**

- 3.1 On the 30 September 2011, an application for a review of the Premises Licence was served on the premises and the Licensing Authority. The review of the licence has been requested by Wiltshire Police on the grounds that the premises have been conducted in such a manner as to prejudice the licensing objectives. The grounds for review are:

“The premises have for a considerable period of time been associated with high levels of crime and disorder.

Police and the Licensing Authority have attempted to work with the management of the premises over this period including numerous interventions and whilst short term improvement have been made for a period following intervention, the premises has reverted back to being the subject of unacceptable levels of associated crime.

In March 2011 a serious incident occurred directly outside the premises involving door staff and an ejected customer which is the subject of a criminal investigation.

The incident provides evidence of an assault by door staff, as well as a lack of basic welfare and after care and a failure to provide the police with accurate details of what actually took place.

The police therefore have serious concerns that the licensing objective of preventing crime and disorder and public safety are not being supported.”

- 3.2 The application for review is attached as **Appendix 2(a)**. The evidence relied upon by Wiltshire Police in support of their application is contained within **Appendices 2(b)**.

## 4. Consultation and Representations

4.1 The review process requires a public notice to be posted on the premises for a period of 28 days, together with a copy of the notice posted at the offices of Wiltshire Council, 165 Bradley Road, Trowbridge, Wiltshire, BA14 0RD. During the consultation period no additional relevant representations have been received.

4.2 The Sub Committee can take into account documentary or other information presented at the hearing with the consent of all other parties.

### 4.3 The Wiltshire Police case

The police have specified the following as the reasons for calling the review:

4.3.1 Between January 2010 and August 2011 police will provide evidence of incidents of violent crime and public disorder directly linked to the premises together with evidence of poor management practice and breaches of conditions.

4.3.2 Police record alcohol related arrests and all reported crime associated with licensed premises. For the period January to December 2010 The Courthouse is the number one premise in the County Division (All of Wiltshire except Swindon) for incidents of reported crime and second in the Division for alcohol related arrests. For the period January to June 2011 the premises remain first for crime incidents and 7th for alcohol related arrests.

4.3.3 The police, being so concerned about the propensity for violent crime at and around the premises, made an application under the Regulation of Investigatory Powers Act 2000 to monitor the exterior of the premises by the use of covert CCTV.

4.3.4 On 19 March 2011 a serious incident took place at the front of the premises whereby a customer who had been ejected was punched unconscious by a member of Courthouse door staff. This incident was captured on CCTV. The alleged perpetrator for this assault has been interviewed by police and the Crown Prosecution Service has authorised a charge for an offence of Actual Bodily Harm.

4.3.5 At or around the time of this incident the DPS took the decision to close at 0300 hours which is welcomed by police. However the current licence does allow opening until 0600 hours.

4.3.6 Negotiations have been ongoing with Scottish & Newcastle who own the Premises. This has resulted in an agreement around the earlier closing, together with a change of the Designated Premises Supervisor.

4.3.7 Police however remain extremely concerned in respect of the management and conduct of door staff at the premises. In the main these concerns arise from the incident on 19 March 2011.

In particular:

- (i) The assault itself – it's ferocity and the fact that the perpetrator was in a position of responsibility for public safety.
- (ii) The fact that at no time was any medical assistance or welfare administered to the victim by any member of door staff. Not even a call to the ambulance service.
- (iii) The police are not satisfied that the statements made by members of door staff present when the assault took place accurately reflect what is clearly apparent from the CCTV footage.

Police do not feel able to continue working with door staff and door staff management where such a serious incident could take place and whereby integrity remains a serious concern.

#### 4.4 Recommendations to the Committee:

Police believe that additional conditions are required to ensure that the licensing objectives the prevention of crime and disorder and public safety are met.

##### 4.4.1 Police request that consideration be given to the following –

- That the premises replace the existing security company and its personnel.
- That the premises licence is to cease at no later than 0300 hours.
- That the DPS be at the premises throughout all key trading times (during holidays and/or periods of illness, a suitably experienced and qualified replacement will be appointed to deputise. Prior notification to be given to police).

*Note: The Police may not raise matters at the hearing unless they have already referred to them in the review application. The Licensing Authority may nevertheless take into account documentary or other information produced by the Police in support of their application, if it is provided to the Licensing Authority before the hearing, or at the hearing with the consent of all the other parties.*

#### 4.5 Premises documentation submitted by Ms Lisa Sutton Premises Licence holder

Attached as **Appendix 3** is supporting paperwork submitted by the licence holder. This includes extracts from the premises incident/refusals log book, and a sample of the premises training record for bar staff.

#### 4.6 A location map of the premises and surrounding area is attached as **Appendix 4**.

### 5. **Legal Implications**

5.1 This Hearing is governed by the Licensing Act 2003 (Hearings) Regulations. These provide that hearings should be held in public unless the Licensing Authority considers that the public interest in excluding the public outweighs the public interest in the hearing taking place in public.

### 6. **Officer Recommendations**

6.1 Officers are not permitted to make a recommendation – the decision is to be reached by the members of the Licensing Sub Committee.

### 7. **Right of Appeal**

7.1 It should be noted that the Premises Licence Holder and the Responsible Authority may appeal the decision made by the Licensing Sub Committee at the Magistrates Court. The appeal must be lodged with the Magistrates Court within 21 days of the notification of the decision.

- 7.2 In the event of an appeal being lodged, the decision made by the Licensing Sub Committee is suspended until any appeal is heard and any decision made by the Magistrates Court.
- 7.3 The Premises Licence Holder and all Interested Parties have been informed of the date, time and location of the Hearing and their right to attend and be represented.
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Report Author: Maggie Jones  
Licensing Officer - Licensing Team – West Hub

8 November 2011

### **Background Papers Used in the Preparation of this Report**

- **The Licensing Act 2003**
- **The Licensing Act (Hearings) Regulations 2005**
- **Guidance issued under Section 182 of the Licensing Act 2003**
- **Wiltshire Council Licensing Policy**

### **Appendices**

- 1 Current Premises Licence**
- 2a Application for a Review by Wiltshire Police**
- 2b Evidence in support of Application for Review**
- 3 Supporting documentation submitted by the Licence holder**
- 4 Location plan of the premises and surrounding area.**

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## Licensing Act 2003 Premises Licence

Premises Licence number

WW0700147LAPRE

Wiltshire Council  
Licensing Team West  
165 Bradley Road  
Trowbridge  
BA14 0RD

Tel 0300 4560100

Premises details

Postal address of premises or, if none, Ordnance Survey map reference or description

The Courthouse  
2 Castle Street

Post town

Trowbridge

Post code

BA14 8AN

Telephone number

01225 754016

Licensable activities authorised by the licence

Sale of Alcohol (on and off sales)  
Recorded Music (in and outdoors)  
Live Music (in and outdoors)  
Performance of dance (in and outdoors)  
Films, provision of facilities for making music

Provision of late night refreshment,  
provision of facilities for dancing, anything  
of a similar description, amplified voice

Where the licence is time limited, the dates

This premises licence was originally valid from 8 November 2007  
This version of the licence is valid from 18 August 2011

The times authorised by the licence for the carrying on of licensable activities

Supply of Alcohol (On & Off Sales) are:

Monday – Sunday

1100 – 0600 hours (the following day)

Exhibition of a film, live music, recorded music, performance of dance, karaoke, provision of facilities for making music, provision of facilities for dancing & similar entertainment:

Monday – Sunday

1100 – 0600 hours (the following day)

Late Night Refreshment:

Monday – Sunday

2300 – 0600 hours (the following day)

Seasonal Variations – All licensable activities.

End of permitted hours New Years Eve to start of permitted hours 2 January.

## The opening hours of the premises

Monday – Sunday

1100 – 0600 hours (the following day)

Seasonal Variations – All licensable activities:

End of permitted hours New Years Eve to start of permitted hours 2 January.

## Where the licence authorises the sale of alcohol whether these are on [and / or] off sales

On and off sales

## Name, (registered) address, telephone no and email (if relevant) of holder of premises licence

Lisa Marie Sutton  
31 Paxcroft Way  
Trowbridge  
BA14 7DG

## Registered number of holder, for example company number, charity number (where applicable)

N/A

## Name, address and telephone number of designated premises supervisor where the premises licence authorises the sale of alcohol

Gary David Pickett

## Personal licence number and issuing authority of personal licence held by the designated premises supervisor where the premises licence authorises the sale of alcohol

WW0700046LAPER granted by Wiltshire Council

**Mandatory conditions****Alcohol**

Where this Licence authorises the supply of alcohol:

1. No supply of alcohol may be made under this Licence:
  - a. At a time when there is no Designated Premises Supervisor in respect of it
  - b. At a time when the Designated Premises Supervisor does not hold a Personal Licence.
2. Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a Personal Licence.

**Irresponsible Promotions (On Sales Only)**

3. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

3. (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—

- (i) the outcome of a race, competition or other event or process, or
- (ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

**Dispensing Alcohol Directly into the Mouth (On Sales Only)**

4. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

**Free Tap Water (On Sales Only)**

5. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

**To take effect from the 1 October 2010 –**

**Age Verification Policy**

6. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

6. (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

**Drink Volume Measures (On Sales Only)**

7. The responsible person shall ensure that–

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures–

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml; and

(b) customers are made aware of the availability of these measures.

**Door Supervision**

Individuals who are present to guard against a, b or c must be licensed by the Security Industry Authority:

a. Unauthorised access or occupation (eg through door supervision)

b. Outbreaks of disorder

c. Damage

**Exhibition of Films**

Where this Licence authorizes the exhibition of films:

The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made:

a. By the British Board of Film Classification (BBFC) where the film has been classified by that Board

b. By the Licensing Authority where no classification certificate has been granted by the BBFC or, where the Licensing Authority has notified the licence holder that section 20 (3)(b)(74(3)(b) for clubs) of the Licensing Act 2003 applies to the film.

## Conditions and restrictions from transferred licences

N/A

## Conditions attached after a hearing by the licensing authority

N/A

## Conditions consistent with the operating schedule

All bar staff will be trained in the law and practice of the Licensing Act 2003 and other relevant legislation.

An emergency plan dealing with evacuation procedures and the provision of a fire alarm system will be in place at the premises

The exterior and interior of the premises will be covered by a CCTV system capable of producing images of sufficient quality so as to identify individuals. The system to be capable of recording images. Tapes and/or digital recording from the premises CCTV system will be stored for a period of 31 days in line with current Home Office guidelines. Recordings to be clearly marked with the date and be available to Police on request.

A minimum of 2 SIA Doors Stewards will be employed at the premises from 2200 hours until closure and for 'special events' and under 18's nights

A log book is to be used at the premises to record incidents. (This book is to be separate from the fire log book). The book shall be bound and not loose leaf and will record the time, date and details of the incident, the action taken and by whom and whether the police were called.

Plastic glasses will be used on Friday and Saturday evenings and for 'special events'

The premises will be an active member of the Trowbridge Club and Pub Watch

There will operate at the premises a drugs zero tolerance policy at the premises. Staff will take all reasonable precautions to ensure that people entering the premises are not carrying illegal drugs. Any incident involving the use of illegal drugs is to be reported to the police as soon as practicable

When live or amplified recorded music takes place after 2300 hours at the premises, a responsible person nominated by the licence holder or DPS, will monitor noise levels from the premises at the boundary of the nearest residential dwelling. Action will be

taken to reduce noise levels if necessary. A written log will be kept to record the times of checks, the action taken (if required) and by whom.

There will operate at the premises a zero tolerance policy on underage drinking. Photographic I.D. such as a passport or driving licence will be required for anyone who appears to be under the age of 21.

Unless attending a special event such as an under 18's night, no one under the age of 16 will be allowed on the premises after 1900 hours.

## Plans

The attached plans form part of this licence and are stamped with the licence number and the date it was granted

Signed

Licensing Officer  
Wiltshire Council

Licence granted on 8 November 2007

This premises licence was originally valid from 8 November 2007  
This version of the licence is valid from 18 August 2011

# WILTSHIRE POLICE



RECEIVED

30 SEP 2011

PUBLIC PROTECTION

Wiltshire Council  
Public Protection Services  
Pollution Team  
The Chestnuts  
Bythesea Road  
Trowbridge  
BA14 8JD

**Divisional Licensing Officer**  
Trowbridge Police Station  
Polebarn Road  
Trowbridge  
Wiltshire BA14 7EP  
Telephone: 0845 408 7000  
Mobile:  
Ext: 725522  
Direct Dial: 01225 794628  
Facsimile: 01225 794799  
DX: 146500, Trowbridge 5.

Date 29<sup>th</sup> Sept. 2011

Your ref

Our ref

Reply contact name is **David Bennett**

Dear Sir or Madam,

Please find enclosed a copy of the Application for the Review of a Premises Licence, in relation to;

**The Courthouse, 2 Castle Street, Trowbridge BA14 8AN**

If you have any queries and/or would like to discuss this application in more detail, kindly contact;

Jacqui Gallimore at Trowbridge Police Station, on 01225 794628.

Yours faithfully

David Bennett

Police Licensing Manager



INVESTOR IN PEOPLE

**Application for the review of a premises licence or club premises certificate under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I Chief Officer of Police

*(Insert name of applicant)*

**apply for the review of a premises licence under section 51 / apply for the review of a club premises certificate under section 87 of the Licensing Act 2003 for the premises described in Part 1 below (delete as applicable)**

**Part 1 – Premises or club premises details**

<b>Postal address of premises or, if none, ordnance survey map reference or description</b> The Courthouse 2 Castle Street	
<b>Post town</b> Trowbridge	<b>Post code (if known)</b> BA14 8AN

<b>Name of premises licence holder or club holding club premises certificate (if known)</b> Lisa Marie Sutton
--

<b>Number of premises licence or club premises certificate (if known)</b> WW0700147LAPRE
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**Part 2 - Applicant details**

I am

**Please tick yes**

- 1) an interested party (please complete (A) or (B) below)
- a) a person living in the vicinity of the premises
  - b) a body representing persons living in the vicinity of the premises
  - c) a person involved in business in the vicinity of the premises
  - d) a body representing persons involved in business in the vicinity of the premises
- 2) a responsible authority (please complete (C) below)



3) a member of the club to which this application relates (please complete (A)  below)

**(A) DETAILS OF INDIVIDUAL APPLICANT** (fill in as applicable)

**Please tick**

Mr  Mrs  Miss  Ms  Other title  
(for example, Rev)

**Surname**

**First names**

**I am 18 years old or over**

**Please tick yes**

**Current postal  
address if  
different from  
premises  
address**

**Post town**

**Post Code**

**Daytime contact telephone number**

**E-mail address  
(optional)**

**(B) DETAILS OF OTHER APPLICANT**

**Name and address**

**Telephone number (if any)**

**E-mail address (optional)**

**(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT**

Name and address Wiltshire Police Trowbridge Police Station Polebarn Road TROWBRIDGE Wiltshire
Telephone number (if any) 101
E-mail address (optional)

**This application to review relates to the following licensing objective(s)**

Please tick one or more boxes

- 1) the prevention of crime and disorder
- 2) public safety
- 3) the prevention of public nuisance
- 4) the protection of children from harm

**Please state the ground(s) for review (please read guidance note 1)**

The premises have for a considerable period of time been associated with high levels of crime and disorder.

Police and the Licensing Authority have attempted to work with the management of the premises over this period including numerous interventions, and whilst short term improvement have been made for a period following intervention, the premises has reverted back to being the subject of unacceptable levels of associated crime.

In March 2011 a serious incident occurred directly outside the premises involving door staff and an ejected customer which is the subject of a criminal investigation.

This incident provides evidence of an assault by door staff, as well as a lack of basic welfare and after care, and a failure to provide the police with accurate details of what took actually place.

The police therefore have serious concerns that the licensing objective of preventing crime and disorder and public safety are not being supported.

**Please provide as much information as possible to support the application**  
(please read guidance note 2)

1. Between January 2010 and August 2011 police will provide evidence of incidents of violent crime or public disorder directly linked to the premise together with evidence of poor management practice and breaches of conditions.
2. Police record alcohol related arrests and all reported crime associated with licensed premises. For the period January to December 2010 The Courthouse is the number one premise in the County Division (All of Wiltshire except Swindon) for incidents of reported crime and second in the Division for alcohol related arrests. For the period January to June 2011 the premises remain first for crime incidents and 7<sup>th</sup> for alcohol related arrests.
3. The police, being so concerned about the propensity for violent crime at and around the premises, made an application under the Regulation of Investigatory Powers Act 2000 to monitor the exterior of the premises by the use of covert CCTV.
4. On 19<sup>th</sup> March 2011 a serious incident took place at the front of the premises whereby a customer who had been ejected was punched unconscious by a member of Courthouse door staff. This incident was captured on CCTV. The alleged perpetrator for this assault has been interviewed by police and the Crown Prosecution Service has authorised a charge for an offence of Actual Bodily Harm.
5. At or around the time of this incident the DPS took the decision to close at 0300 hours which is welcomed by police. However the current licence does allow opening until 0600 hours.
6. Negotiations have been ongoing with Scottish & Newcastle who own the Premises. This has resulted in an agreement around the earlier closing, together with a change of the Designated Premises Supervisor.
7. Police however remain extremely concerned in respect of the management and conduct of door staff at the premise.  
In the main these concerns arise from the incident on 19<sup>th</sup> March 2011.  
In particular:
  - i) The assault itself - it's ferocity and the fact that the perpetrator was in a position of responsibility for public safety
  - ii) The fact that at no time was any medical assistance or welfare administered to the victim by any member of door staff. Not even a call to the ambulance service
  - iii) The police are not satisfied that the statements made by members of door staff present when the assault took place accurately reflect what is clearly apparent from the CCTV footagePolice do not feel able to continue working with door staff and door staff management where such a serious incident could take place and whereby integrity remains a serious concern.
8. Police believe that additional conditions are required to ensure that the licensing objectives the prevention of crime and disorder and public safety are met.

**Recommendations to the Committee**

Police request that consideration be given to the following -

- That the premises replace the existing security company and its personnel
- That the premise licence is to cease at no later than 0300 hours
- That the DPS be at the premises throughout all key trading times (during holidays and /or periods of illness, a suitably experienced and qualified replacement will be appointed to deputise. Prior notification to be given to police).

**Please tick yes**

Have you made an application for review relating to this premises before

If yes please state the date of that application

Day Month Year

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**If you have made representations before relating to this premises please state what they were and when you made them**

**Please tick yes**

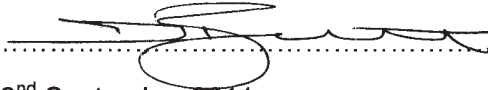
- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 3 – Signatures** (please read guidance note 3)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (See guidance note 4). **If signing on behalf of the applicant please state in what capacity.**

Signature



Date 22<sup>nd</sup> September 2011

Capacity Licensing Manager on behalf of Chief Constable

**Contact name (where not previously given) and postal address for correspondence associated with this application** (please read guidance note 5)  
Jacqui Gallimore  
As at C

**Post town**

**Post Code**

**Telephone number (if any)**

**If you would prefer us to correspond with you using an e-mail address your e-mail address (optional) jacqui.gallimore@wiltshire.pnn.police.uk**

**Notes for Guidance**

1. The ground(s) for review must be based on one of the licensing objectives.
2. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
3. The application form must be signed.
4. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
5. This is the address which we shall use to correspond with you about this application.

# Monday 28th March

Police man - PC 2380 Paul Woolley.

" BK Fri 1st APRIL SAID WASNT AVOIDING BOULDER ST.  
Come in wanting CCTV from 19/20th march <sup>MARIA BAR-MAN</sup>  
for an incident. Apparently male left this pub.

Male found unconscious on pavement outside pub. Ambulance  
and Police attended. 02:05

DR STAFF: JAY, CHRIS, DARRIN 31/03/11

23:30 1 FEMALE TURNED AWAY BANNED (C) IN 34  
00:55 3 MALES " " TO DRUNK (C) ID 9

DR STAFF: JAZZ, CHRIS, JAZZ 01/04/11

IN 146  
ID 51

22:35 1 MALE EJECTED BANNED (C) JUMPED BK GATE  
23:35 1 " TURNED AWAY TO DRUNK (C)  
23:55 1 " EJECTED HAD MUFF (C)  
00:00 1 " TURNED AWAY TO DRUNK (C)  
00:05 " " " " " " (C)  
00:13 1 " " " " WASNT HAPPY WITH HIS ID (C)  
01:00 1 FEMALE " " NO ID (C)  
01:05 2 MALES " " DRUNK IN STREETS

WIND UP BIN CHIEFLY TO POLICE (C)

01:05 1 MALE TURNED AWAY TO DRUNK (C)

DR STAFF: CHRIS, SI, PUB, JAY, LUKE 02/04/11

IN 52  
ID 18

22:30 1 MALE TURNED AWAY TO DRUNK (S)  
23:20 1 " " " BANNED (C)  
23:40 1 " " " TO DRUNK (S)  
00:20 1 " " " " " (C)  
00:25 " " " " " " (C)  
00:55 2 FEMALE " " TO DRUNK (S)  
01:00 1 MALE " " " " (S)  
01:00 " " " " BANNED (C)  
01:05 1 FEMALE " " " " (C)

THUR 31/03/11

IN 34

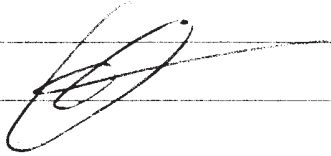
DRUM + BASE

ID 9

DR STAFF: JAY, CHRIS, DARREN

23:30 1 FEMALE TURNED AWAY BANNED GO ON PUB WALK EMMONATE (C)

COSS 3 MALES TURN AWAY TO DRUNK (C)



FRI 1/4/11

IN 146

DR STAFF: JAZZ, CHRIS, JAY

ID 51

22:35 1 MALE EJECTED WAS BANNED AND HAD CUM IN THROUGH BK GATE (C)

23:35 1 MALE EJECTED HAD NUFF (J)

23:35 1 " TURNED AWAY TO DRUNK (C)

00:00 1 " " " " " (C)

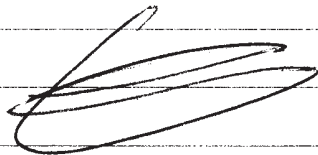
00:05 " " " " " " (C)

00:15 " " " " WASNT HAPPY WITH HIS ID (C)

01:00 1 FEMALE " " NO ID (C)

01:05 2 MALES " " DRINKIN IN STREET TAKEN OFF BY POLICE AND WAS WINDIN UP B-IN CHEEKY TOWARDS THEM ALSO

01:05 1 MALE TURNED AWAY TO DRUNK (C)



SAT 02/04/11

IN 527

DR STAFF: CHRIS, SI, ROB, JAY, LUKE

ID 186

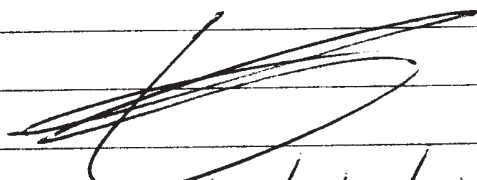
22:30 1 MALE TURNED AWAY TO DRUNK (S)

23:20 1 " " " BANNED (C)

23:40 1 " " " TO DRUNK (S)

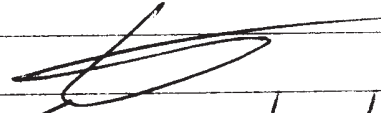


00:20 1 MALE TURNED AWAY TO DRINK (C)  
 00:25 " " " " NO ID (C)  
 00:55 2 FEMALES " " TO DRINK (S)  
 01:00 1 MALE " " " " (S)  
 01:00 " " " " " BANNED (S)  
 01:05 1 FE " " " TO DRINK (S)  
 01:10 " " " " " " (C)  
 01:40 " MALE " " BANNED (C)  
 01:45 " " EJECTED HAD MUFF (R)  
 02:50 1 " " " " (R)



STUDENT NTE MON 04/04/11

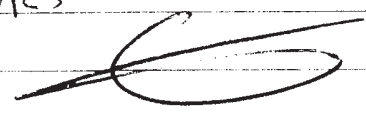
22:55 1 FEMALE EJECTED SIPIN BEER AS WAS ONLY 17 (S)



BEN COLLEGE  
 COLLEGE HIRE PARTY THUR 07/04/11  
 DR STAFF CHRIS, JAY, GARTH,

20:35 2 FEMALES TURNED AWAY TO DRINK (C)  
 + BN SICK IN STREETS  
 21:30 3 MALES TURNED AWAY NO ID (C)  
 21:40 2 FEMALE " " " " (C)  
 22:10 1 " EJECTED FOR TRYING STAFF (C)  
 22:15 2 MALES TURNED AWAY NO ID (C)  
 22:50 1 " EJECTION DRINKING SUR (C)  
 ELSES DRINK (C) (RED BAND)  
 23:10 " " " " " (C)  
 (S) 23:15 1 MALE EJECTED FOR NUT/CHEESE (C)  
 (S) " " 2 " " " " (C)

3:50 13 YOUTHS DRINKING HANGIN OUT (C)  
IN CASTLE STREET BY NATIONWIDE BANK  
REPORTED TO TWO ON DUTY POLICE  
OFFICERS



R STAFF: 08/04/11 IN B3  
CHRIS, JAY, ~~MARK~~ ID 21

22:10 2 MALES TURNED AWAY NO ID (J)  
22:20 2 " " " SMASHING BOTTLES  
UP ALLEY WAY BY KNEES (C)  
00:00 1 MALE EJECTED FOR HITTING ANOTHER  
MALE (C)  
00:25 1 " TURNED AWAY TO DRINK (C)  
00:40 " " " " " " (C)  
01:00 1 " " " BANNED (C)  
01:15 1 " " " SICK IN STREET (C)  
01:30 1 " " " DRUNK (C)  
02:10 1 " " " BANNED (C)  
02:20 1 " " TO DRUNK (C)  
02:30 1 " EJECTED THOUGHT WAS  
EJECTED SMOKING DRUGS NOTHING FOUND (J)

R STAFF: 09/04/11 IN 451  
CHRIS, SI, ~~MARK~~, JAY, GEZ ID 182

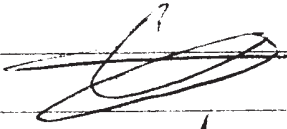
22:55 PICKED UP GLASS BOTTLE IN STREET (C)  
00:31 1 MALE EJECTED FOR ARGUING (C)  
00:35 1 " TURNED AWAY NO ID (C)  
00:51 1 " " ASK TO LEAVE EARLIER (C)  
00:55 1 " + FEMALE TURNED AWAY NO ID (C)  
01:25 1 " TURNED AWAY BANNED (S)  
01:30 " " MALE " NO ID (C)  
01:55 " " EJECTED STRIPPIN OFF (C)

02:50 2 BOTTLES PICKED UP IN STREET

03:00 1 MALE EJECTED FOR BAD ATTITUDE

03:05 1 " " FOR FIGHTING

03:10 1 " " FOR ARGUING



DR. STAFF:  
CHRIS, GARTH, JAY

14/04/11  
FORM PARTY

21:20 1 FEMALE TURNED AWAY VERY

21:55 1 MALE EJECTED FOR BEING

JUMPED BUT GAME ALSO NOT

23:00 2 GIRLS OUT FOR FIGHTING

23:30 2 MALE EJECTED FOR BEING

15/04/11

DR: JAY, CHRIS, JAZZ

22:25 1 FEMALE TURNED AWAY  
HAPPY WITH

22:35 1 MALE

23:35 2 MALE

00:05 1 MALE TURNED AWAY BUT  
LEFT CUP MINS TO FIGHT  
NO JOY & LEFT

00:30 MALE EJECTED FOR ARGUING  
ANOTHER MALE PARTY OF FOUR  
MALE WHO BN HIT HAD A VERY  
EYE SOCKET WHICH WAS ADVISED  
HOSPITAL TO GET CHECKED OUT IF

01:00 1 MALE TURNED AWAY TO DRINK

01:05 2 " BANNED

DR STAFF: CHRIS, SI, ROB, LUKE, GIZ,

IN 455

~~11/11~~

- 10:30 1 MALE REFUSED ENTRY NO ID (S)
- 12:40 1 MALE EJECTED HAD ENOUGH (S)
- 00:44 1 " TURNED AWAY NO ID (S)
- 00:55 " " " " TO DRINK (S)
- 01:10 " " " " " " (S)
- " " 1 MALE / FEMALE FIGHTIN X PARTNERS ARGUIN / FIGHTIN EACH OTHER (L)
- 01:15 1 MALE EJECTED HAD MUFF (L)
- 01:20 " " TURNED AWAY TO DRINK (L)
- 01:50 " " EJECTED FIGHTIN IN DANCE FLOOR (L)
- 02:00 1 FEMALE LEFT HEAD WOUND FROM SHOT STUCK IN GARDEN GRATING PULLED OUT AND FLICKED BK IN TO SURF OF HEAD ACCIDENT (L) (S)
- 02:40 1 MALE EJECTED HAD MUFF (L)
- 02:53 " " " PISSIN IN GARDEN (L)
- 03:00 " " " BAD ATTITUDE (L)
- 03:05 1 " TURNED AWAY TO DRINK (L)

DR STAFF: CHRIS, JAY, GADU 21/04/11

IN 60  
ID 28

- 23:20 1 MALE EJECTED BN CAUSING TROUBLE IN TOWN POLICE LOCATED FOR HIM NO ID IN (L)
- (ARRESTED) PUB BUT DR STAFF GAVE OR TO POLICE
- 00:10 1 MALE TURNED AWAY TO DRINK (L)
- 01:00 1 FEMALE EJECTED ID TAKEN OFF HER (L)

ASSAULTED TWO DOOR STAFF CHRIS

+ 1 PRINTER WAS HERE MATES S.S.T.  
01-15 1 FEMALE TURNED AWAY FIGHTING

01-20 1 (C) MALE // // JOSH LONES

01-40 PC 2423 1 CHRIS HEAD DE-MAN

THE COURT HOUSE  
02-15 1 HANDED OVA DENING LICENSE  
TOOK OFF FEMALE WASN'T HERE  
1 MALE EJECTED HAD MUFF (C)

DR STAFF: CHRIS, JAY, PAGE 22/04/11

23-25 1 MALE TURNED AWAY DRUNK (C)

02-30 2 // // NO ID (C)

01-20 1 // // BANNED (C)

02-00 1 // // (C)

THE COURT HOUSE

25/04/11

22-10 1 FEMALE EJECTED NO ID (C)

00-40 1 MALE TURNED AWAY TO DRINKS (C)

00-45 // // // (C)

01-40 1 // // // TO DRINK (C)

01-45 // // // BANNED (C)

01-55 1 // // EJECTED B-IN ID (C)

02-55 1 // // AGAIN WOUND UP (C)

03-20 1 MALE PUNCHED ANOTHER  
FOR WHAT LOOKED LIKE NO REASON  
IN CASTLE STREET? (C)

DR STAFF: CHRIS, JAY, ~~PAGE~~ 29/04/11

23-00 1 MALE Page 35 ALAN TO STAFF (C)

35 1 MALE TURNED AWAY TO DRUNK (C) 1/5  
 40 " " EJECTED HAD NUFF (J)  
 45 1 " TURNED TO DRUNK (C)  
 45 1 " MALE EJECTED BAD ATTITUDE (J)  
 00 1 " TURNED AWAY TO DRUNK (C)  
 25 " " " " " " (C)  
 30 " " " " " " (C)  
 " " " " " " (C)

THE COURTHOUSE

THE COURTHOUSE

THE COURTHOUSE

STAFF: ~~JAY~~, JAY 30/04/11 IN 498

215, 51, 62 ID 198  
 55 1 " EJECTED " " " (C)  
 3:15 1 MALE TURNED AWAY BANNED FOR FIGHTING (C)  
 3:20 1 " " " HIT BAR STAFF (C)  
 5:00 1 " " " TO DRUNK (S)  
 2:00 1 " " " " " (C)  
 2:20 1 " " FIGHTING UP ROAD (C)

STAFF: SUN 1st MAY IN 58  
 CHRIS, SI, ID 11

45 1 MALE EJECTED WINDIN UP PUNTERS (C)

R STAFF: CHRIS, JAY, ~~JAY~~ 06/05/11 IN 100

10 1 MALE EJECTED HITTING FEMALE (J) ID 17  
 20 1 " TURNED AWAY TO DRUNK (C)  
 05 1 " " SICK IN STREET (C)

R STAFF: SUICHRIS, 07/05/11  
ROB, GAZ, LYKE

IN  
D

23.10 1 FEMALE EJECTED NOT HAPPY WITH ID  
USIN SUM 1 ELSE'S HADDED ON TO (C)  
W 1746 AT 23.40 (C)  
23.15 1 MALE TURNED AWAY BANNED (C)  
00.30 1 " " " NO ID (C)  
00.40 2 " EJECTED FOR FIGHTING (C)  
00.45 2 " TURNED AWAY BAD ATTITUDES (C)  
01.00 3 " EJECTED ARGUIN WITH MUSES (C)  
01.40 1 FEMALE " FOR FIGHTING (C)  
02.00 1 MALE TURNED AWAY TO DRUNK (C)  
02.05 1 MALE " " BANNED (C)  
02.10 1 " " TO DRUNK (S)  
02.15 1 FEMALE " " " (S)  
02.20 " MALE " " " (C)  
" " 3 " " " " (C)  
02.25 1 MALE EJECTED B-IN SICK (S)  
02.35 1 FE- " TURNED AWAY TO WOUND (C)  
02.40 1 " " NOT " HAPPY WITH ID (S)

DR STAFF: CHRIS, 13/05/11  
JAY, ~~JAY~~

IN 123  
O 43

00.10 1 MALE TURNED AWAY FIGHTING IN STUB  
UP BY FEVTER (C)  
00.50 1 " " NO ID (C)  
00.55 1 " EJECTED ARGUIN (C)  
01.35 2 " TURNED AWAY NO ID (C)  
01.45 2 " EJECTED FOR FIGHTING (C)

DR STAFF:

14/05/11

COURTHOUSE

IN 440

CHRIS, SI, LEZ, JAY, ROB

ID 175

- 22.20 1 MALE EJECTED ON A LIFE BAN ATTEND
- 27.35 1 " AMARLISSO (S) THREATENED
- (C) TURNED AWAY NOT HAPPY WITH ID
- 27.50 1 FEMALE " " NO ID (C)
- 00.10 2 MALE " " TO DRINK (S)
- 00.50 1 " " " BAD ATTITUDE (C)
- 01.10 1 MALE EJECTED " " (C)
- 01.20 1 " TURNED AWAY TO DRINK (C)
- 01.40 1 MALE HEADBUTTED CIELFRIND
- WC OUTSIDE SHURTS GATE DEERMAN ST.
- 22.54 REPORTED TO POLICE ON DOOR (C)
- 02.20 1 FEMALE TURNED AWAY NOT HAPPY WITH ID (S)
- 02.25 1 MALE TURNED AWAY TO DRINK (C)
- 02.30 2 " EJECTED FOR FIGHTING (S) + (C)
- 02.35 1 " " HAD NUFF (C)
- 02.40 1 " " ARGUING (C)
- " " " " TURNED AWAY ARGUING IN STREET (S)
- 02.50 1 " EJECTED WAS SICK (R)
- 03.00 1 " " HAD NUFF
- 03.00 1 MALE WHO BN CHUCKED OUT FOR FUSING GIRL WAS EJECTED WOULD LEAVE FRONT DOOR HE CALLED POLICE, POLICE MOVED HIM ON (C)
- 03.35 2 MALES RAN OUT PUB BN TRYING CAUSE TROUBLE WAS CHASED UP TO TAXI RANK BY CHICKEN TAKE AWAY (C)





DR STAFF:  
CHRIS, ~~JOE~~, JAY

FRI MAY 20<sup>th</sup>

IN 66  
10 22

00:10 DANNY AMARASO TURNED AWAY BANNED  
WAS THREATEN SPITTING AND TRYING TO  
START A FIGHT WITH ALL 3 DOOR MAN  
02:20 1 MALE EJECTED + 1 FEMALE  
PUSHIN SHOWIN EACH OTHER (S) + (C)

DR STAFF:  
CHRIS, SI, ROB, GIZ, LUKE

SAT MAY 21<sup>ST</sup>

IN 520  
10 19

23:05 REPORTED TO 2 WPC + 1 PC 2  
LADS OFF THEIR HEADS POLICE REMAIN  
IN ROAD HOLD UP TRAFFIC UNAWARE OF THE  
ACTIONS (S) + (C)

23:40 1 MALE TURNED AWAY BANNED (F) (S)  
00:00 1 FR " " " " (S)  
00:05 1 " MALE " " NO ID (C)  
01:50 1 MALE " ? TO DRUNK (S)  
02:00 " " " " " " (C)  
02:10 1 " " " " UNDER ARM (C)  
02:30 3 " THROWN OUT HIT PUNTER (C)  
02:35 1 " EJECTED WAS SICK (C)  
03:30 1 " " HAD NUFF (C)

DR: CHRIS, JAY MAY 26<sup>th</sup>

22:45 1 MALE EJECTED BEEN SICK (S)  
00:40 1 " " " GETTING IN DOOR (C)

MAY 27 IN 157

- 00:55 1 MALE JAY HAD CHAT WITH + WANTED WAS BIT WOUND UP (J)
- 01:00 1 MALE TURNED AWAY NO ID (C)
- 01:25 1 " " " TO DRUNK (C)
- 01:25 1 " " " BANNED (C)
- 01:30 2 MALES FIGHTED FIGHTING (J) + (C)

DR: CHRIS, SI, ROB MAY 28 IN 625  
GEZ, LUKE ID 257

- 00:30 1 MALE TURNED AWAY TO DRUNK (S)
- 00:40 " " " " " " (C)
- 00:45 1 FEMALE FIGHTED ARGUING WITH B-FRIEND (C)
- 00:50 1 " " " HAD NUFT (R)
- 01:10 3 " " " FOR FIGHTING (R) + (C)
- 01:15 1 MALE " " " (R)
- 01:20 1 FE " TURNED AWAY FIGHTED EARLIER (C)
- 01:35 1 MALE " " FIGHTING IN STREET (S)
- 01:45 1 " " " AWAY TO DRUNK (S)
- 01:50 1 " " FIGHTED ARGUING WITH KISSER (C)
- 01:55 1 FEMALE " " HAD NUFT (C)
- 02:05 1 MALE TURNED AWAY FIGHTING IN STREET (C)
- 02:05 1 FE " " " TO DRUNK (S)
- 02:20 1 MALE " " FIGHTING IN STREET (C)
- 02:55 1 " " FIGHTED HAD NUFT (R)
- 03:50 ANIMAL JAYS CAME TO DOOR - REFUSED A BANANA (L)

DR: CHRIS, SI MAY 29 IN 66  
ID 17

DR: CHRIS, SI, JAY (02/06/11) IN 150  
 (PRIVATE 6<sup>th</sup> FORM PARTY) ID 55

22:45 1 GIRL EJECTED HARD MUFF (J)  
 22:50 1 MALE " CAUGHT WITH BOTTLE  
 OF VODKA (J)  
 (C) 00:20 1 MALE TURNED AWAY WAS SICK  
 00:55 1 " EJECTED FOR PUNCHING DRUG (S)  
 CRACKIN' GLASS  
 01:10 1 MALE REFUSE REENTRY TO WOUND (C)  
 01:35 3 MALES EJECTED FOR FIGHTING (S)

~~DR STAFF:~~ 03/06/11 IN 150  
 CHRIS JAY ~~JAY~~ ID 43

00:30 1 MALE TURNED AWAY LEFT BAN (C)  
 01:00 1 " " " BANNED (C)  
 03:10 JAY REPORTED SCUM 1 MAN SMASHED  
 UP 1 OF TOILETS IN MENS

DR: CHRIS, SI, GEZ, ROBY, LUKE 04/06/11 IN 670  
 ID 237

22:10 1 MALE EJECTED BANNED FOR 3 MINS (S)  
 22:50 1 " " " " " (S)  
 22:55 1 " " " " " (S)  
 23:50 1 FR " " " " " (S)  
 00:50 1 " " " " " (S)  
 01:00 1 MALE EJECTED THROWN SEAT AT STAFF  
 01:15 3 " " " " " (S)  
 01:20 1 FR " " " " " (S)  
 01:25 " MALE " " " " " (S)

02:45 1 FEMALE TURNED AWAY NO ID (C)  
 03:45 1 MALE EJECTED TO DRUNK (L)  
 03:00 1 / ARGUING WITH FEMALE (L)  
 03:05 1 / TURNED AWAY BAD ATTITUDE (C)  
 03:45 1 FEMALE " " TO DRUNK (S)

*[Handwritten signature]*

DR STAFF: IN 160  
 CHRIS, JAY, ~~DAVID~~ 10/06/11 ID 45

22:45 2 OFFICERS SO5800 LICENCE CHECKS (C)  
 23:15 4 / + LICENSING + SMITER DOG IN (C)  
 00:50 1 MALE SPARKED MUFFIN FOUND (C)  
 02:20 1 FEM TURNED AWAY BAD ATTITUDE (C)  
 02:20 2 MALES + FEMALE EJECTED FOR  
 FIGHTING / ARGUING (C) (C) 1 ARRESTED (C)

*[Handwritten signature]*

DR STAFF: LFC, 11/06/11 IN 433  
 CHRIS, SI, LUKE, ROB, ID 123

00:05 (L) 1 MALE EJECTED LIPSITING WOMEN  
 00:20 (L) 1 FEMALE TURNED AWAY USING SIGN I  
 (L) ELSE'S ID HANDED OVER TO PC 1328  
 00:20 (S) 1 FEMALE TURNED AWAY BANNED 3000  
 00:45 1 FEMALE EJECTED INTOXICATED IN TOILETS,  
 LISA + LINDA ME ABOVE FROM TOILETS (L)  
 00:50 2 MALES EJECTED FOR STARTING FIGHTING WITH OTHER  
 MALE ON DOORFRAME (L) 1ST GENT WALKED FROM FRONT  
 DOOR, 2ND GENT IN BLACK SHIRT WITH PINK STRIPES REQUESTED  
 MOVING AND PLACED LEFT + RIGHT HAND ON DOORFRAME, ASKED  
 HIM VS TO MOVE HE WOULD NOT MINOR FORCE USED  
 TO EJECT THE MALE. THE MALE THEN WALKED WITH 2  
 METRES AND DROPPED ON THE FLOOR COMPLAINED OF SOME PAIN (L)

02:05 1 MALE TURNED AWAY TO DRINK (C)  
 02:40 2 "S EXPECTED FOR FIGHTING (R-E)  
 1 DR STAFF ROB BEMENON (C)  
 03:25 1 MALE CHECKED FOR PULSE (A)S HEAD WAS PULSED IN  
 " " BIG FIGHT UP IN CASTLE STREET 1 UP  
 ALL (C) WAY BY KNIVES ALL DR STAFF  
 WENT UP SPLIT UP TURN IN ROAD BIG  
 FREE FOR ALL BLOD / STARTED (C)

\* (C) (A) (S) (R) (E) (C) (S) (T) (A) (S) (H) (I) (R) (T) (W) (I) (T) (H) ' (E) (R) (H) (O) (S) (A) (S)  
 THE BUNCH SAID GREAT THAN GOT INVOLVED WITH THE  
 FIGHT OUTSIDE IN THE STREET. (L)

DR STAFF: 17/06/11 IN 11  
 CHRIS, JAY, LUKE ID 8

23:30 RICKY AMRUSO TURNED AWAY BANNED (C)  
 01:00 3 POLICE CARS 6 MALES RAN OUT OF  
 MOO MOS (FEVER) FND UP IN ROAD FOR 2  
 10 POLICE OFFICERS INVOLVED (C) PUSHIN / SHUDD  
 NO ARRESTS AS ALL BN TO FUNERAL BIG ATTITUDE IS  
 02:10 AMBULANCE CALLED TO FEVER (C)

DR STAFF: ~~BRANDEN~~ 18/06/11 IN 11  
 CHRIS, SI, LUKE, ID 8

22:35 1 MALE TURNED AWAY TO DRINK (C)  
 00:15 1 FR " " " NOT HAPPY WITH DR  
 00:20 2 " " " " USIN SUR I ESE  
 10 HANDED OVA TO PC1136 MAND  
 00:25 1 MALE TURNED AWAY COVERED A SUR (C)  
 00:45 1 " " Page 480 TOUCHIN UP (C)

00:00 I MALE ENFORCED BAD ATTITUDE (S)

00:15 I MALE ENFORCED BAD ATTITUDE (S)  
ENFORCED AFB POLICE TO FIVE POINTS IN  
MILITARY AREA ON THE ROAD TO THE

00:25 I MALE ENFORCED BAD ATTITUDE (S)

00:30 I MALE ENFORCED BAD ATTITUDE (S)

00:35 I MALE ENFORCED BAD ATTITUDE (S)

00:40 I MALE ENFORCED BAD ATTITUDE (S)

00:45 I MALE ENFORCED BAD ATTITUDE (S)

00:50 I MALE ENFORCED BAD ATTITUDE (S)

00:55 I MALE ENFORCED BAD ATTITUDE (S)

01:00 I MALE ENFORCED BAD ATTITUDE (S)

01:05 I MALE ENFORCED BAD ATTITUDE (S)

01:10 I MALE SEARCH FOR DRUGS NOT DISCOVERED

01:15 I MALE SEARCH FOR DRUGS NOT DISCOVERED

01:20 I MALE SEARCH FOR DRUGS NOT DISCOVERED

01:25 I MALE SEARCH FOR DRUGS NOT DISCOVERED

01:30 I MALE SEARCH FOR DRUGS NOT DISCOVERED

01:25 1 FEMALE TURNED AWAY NO ID (C)  
 01:25 1 MALE " " TO DRINK (S)  
 01:50 2 " " " BANNED FOR  
 FIGHTING OUTSIDE FELLS (C)  
 02:05 1 MALE TURNED AWAY LEFT BAN (C)  
 02:10 1 " " " " " (C)  
 BOTH FOR FIGHTING (C)  
 02:15 DOUGLASS MOVING ON TWO MALES APPROX  
 OUTSIDE FEWER (MOO-MOOS) TRYING  
 STARTED CAN FIGHT WITH EACH OTHER (C)  
 03:10 2 MALES CUM OUT OF FEWER  
 FIGHTING IN STREET THEN UP KINGS AVE  
 DAMAGED SI CAR (C)  
 03:20 MALES FIGHTING IN STREET CUM FROM  
 MOO-MOOS (C)  
 03:30 1 MALE FINISHED HAD A NUFT (C)

DR: CHRIS, JOE,  
GARTH

THUR 30<sup>th</sup> / 6 / 11 D+B

IN 67  
ID 7

00:15 1 MALE BAG SEARCH ALL GOOD (C)  
 01:30 1 " TURNED AWAY VERY DRUNK (C)  
 01:40 1 " " " " " (C)

DR STAFF: CHRIS, JAY, LUKE

15<sup>th</sup> / 7 / 11 FRI

IN 30  
ID 5

23:15 1 MALE TURNED AWAY BANNED (C)  
 2:20 1 " " " TO DRUNK (C)





DR STAFF:

07/07/11

IN 350

JAY, CHRIS, KARTH

(STUDENT NTE)

ID 73

125

22:35 1 MALE TURNED AWAY VERY DRUNK (L)

23:33 1 ID TAKEN OFF FEMALE WAS

HER SISTERS HANDED OVER TO WILSONS

00:35

3 MALES OUT FOR FIGHTING (L)  
(TOM BERGMAN)

DR STAFF:

08/07/11 (FRI)

IN 330

JAY, CHRIS, LUKE

ID 73

00:00 1 MALE TURN AWAY NO ID (L)

00:20 " " " " " (L)

00:50 1 " EJECTED HAD MAT (L)

01:40 1 " TURNED AWAY TO DRINK (L)

DR STAFF: SI, LUKE

09/07/11

IN 330

JAY, JEFF, STEVE

ID 76

23:20 2 POLICE CAR OUTSIDE ROOMS. 2 PEOPLE  
ARRESTED (L)

23:30 1 FEMALE TURNED AWAY - TO MUCH TO DRINK (L)

00:30 1 MALE TURNED AWAY - DRUNK PREVIOUSLY (S)

01:20 1 " " " " FOR FIGHTING OUTSIDE ROOMS (L)

01:45 1 MALE EJECTED FOR KING TO DRINK STAFF (L)

01:50 1 FEMALE EJECTED TO DRINK JOE

02:25 1 MALE EJECTED TO DRINK ST

02:45 APPROX 15 MALES ~~ARE~~ UPSET + AGGRESSIVE DUE TO

1 MALE ALLEGEDLY ASSAULTING TICKET ATTENDANT. DONT

0300 1 MALE EJECTED FOR BELONGING UP TO INTERVIEW WENT  
- when asked name to fill in door became aggressive  
SO EJECTED (L)

DR STAFF: 15/07/11 IN 60  
CHRIS, JAY, LUKE ID 70

01:10 1 FEMALE TURNED AWAY NO ID (C)

01:40 1 " " EJECTED HAD NAME (J) (C)

02:40 1 MALE EJECTED FOR BAD ATTITUDE (L)

03:10 1 ARRESTED ~~40~~ MOO/MOO TROUBLE ALL NIGHT

DR STAFF: 16/07/11 IN 378  
CHRIS, SI, ROB, GEZ, J.E ID 101

23:30 1 MALE TURNED AWAY BANNED (C)

23:40 1 " " " " (C)

00:00 1 " " TO DRUNK (S)

00:15 1 " " NO ID (C)

00:40 2 " " BANNED (C)

00:45 1 " EJECTED HAD NAME (S)

01:20 1 " TURNED AWAY TO DRUNK (S)

01:40 1 " " BAD ATTITUDE (J)

02:30 1 " EJECTED RUDE TO STAFF (C)



DR STAFF: 21/07/11 D/B IN 83  
CHRIS, GARTH, JAY ID 11

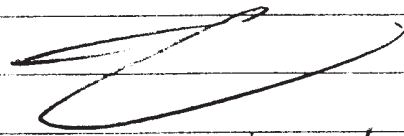
23:00 1 MALE TURNED AWAY NO ID (C)

23:10 1 " EJECTED EXPECTED OF DRUG  
TAKIN (G)

01:35 1 MALE TURNED AWAY TO DRUNK (J)

02:30 1 " CALLED NOODLES TRY STEALING

A 1,000 KENWOOD DECK OFF LEFT THE  
 GUY WHO DUN THE NITE, GOT IT BY UP  
 ROAD NOODIES RAN OFF POLICE CALLED NO 1  
 APPRESTED KENWOOD DECK RETRIEVE BY SUM  
 AMONGST THEM SELFS (C)



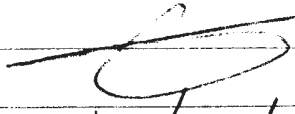
DR STAFF: 22/07/11 IN 97  
 CHRIS, JAY, LUKE ID 33

23:40 3 POLICE CARS CALLED TO FEVER (C)  
 00:00 1 GIRL TURNED AWAY UNDER AGT (C)  
 00:35 1 AMBULANCE CALLED TO MOO MOOS (C)  
 00:40 ~~1~~ MORE TROUBLE AT MOO-MOOS POLICE  
 MAN IN ON A GROUP OF MALES (C)  
 01:25 1 GUY OUT FOR FIGHTIN (L)  
 01:30 2 FEMALES KICKED OUT FOR ARGUIN (L)  
 01:30 1 " TURNED AWAY NO ID (C)  
 01:35 2 MALES EJECTED HAD NUFF BAD ATTITUDE  
 02:40 GROUP OF 10 MALES FIGHTIN IN KNIFE  
 CAR PARK ALL COME FROM MOO MOOS (C)

DR STAFF: CHRIS, SI, JOE, 23/07/11 IN 500  
 GEZ, ROB, ID 33

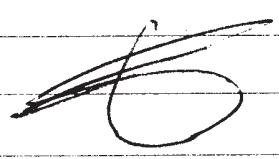
00:15 1 FEMALE TURNED AWAY NO ID  
 01:00 1 MALE " " TO DRUNK (S)  
 01:25 1 " EJECTED HAD NUFF (E)  
 01:40 1 " TURNED AWAY BANNED HERE (C)  
 01:45 2 " " " TO DRUNK (C)  
 01:55 1 " " " " (C)  
 02:00 1 " " " BANNED (C)

02:20 2 FEWS TURNED AWAY BANNED (C)  
 02:35 1 MALE + FEMALE EJECTED ARGUING (G)  
 03:00 MALES FIGHTING OUTSIDE MOO MOOS FROM  
 MOO MOOS  
 03:15 1 MALE TURNED AWAY TO DRUNK (S)  
 03:20 2 "S " " FIGHT IN MOO MOO (S)  
 03:25 4 "S " " BANNED (C)  
 03:25 1 MALE EJECTED ARGUING (J)  
 03:25 2 " FIGHTING AT MOO MOO (S)  
 2x POLICE CARS CALLED ARRIVED (C)  
 03:35 1 MALE TURNED AWAY FIGHT IN MOO-MOO (C)



DR STAFF: 27<sup>th</sup> / 7 / 11 IN 255  
 CHRIS, JAY, GARTH (CHY FROM PRIVATE PARTY) ID TO <sup>OLD</sup> NUFF

21:55 1 MALE TAKEN OFF HIM TWO CANS  
 OF LAGER (G)  
 22:15 1 MALE EJECTED UNDER AGE  
 HAD DRINK IN HAND BOUL TO DRINK  
 WOULDN'T SAY WHAT MATES IT WAS (C)  
 22:50 2 MALES EJECTED DRINKING UNDER  
 AGE (J)  
 22:55 1 MALE EJECTED DRINKING UNDER  
 AGE (C)  
 23:00 1 FEMALE " " " (J)  
 23:00 1 MALE " BEING SICK (G)  
 23:05 1 " " DRINKING UNDER AGE (J)  
 23:10 2 " " " " (J)  
 23:20 1 " TURNED AWAY BANNED (C)



DR STAFF: CHRIS, JAY, LUKE

29/07/11

W 15F  
10 29

00:00 1 FEMALE TURNED AWAY NO ID (C)

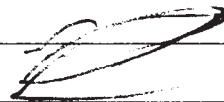
01:40 1 MALE EJECTED HAD NIIF (C)

02:20 1 " ARRESTED OUTSIDE  
MUG - MUGS (C)

02:45 1 MIN. EJECTED TO DUNK - MALE PARTIALLY SEE SIGN  
THEREFORE ASSISTED OUTSIDE INTO COMPANY OF FRIENDS (C)

0:300 AMBULANCE OUTSIDE MUG - MUGS (C)

0:300 1 MALE EJECTED HAD NIIF (C)



DR STAFF: GEZ

30/07/11

INDL  
1017

CHRIS, SI, JAY, JOE,

01:20 1 MALE TURNED AWAY BANNED  
ARON JAMES BRO LIFE BAN (C)

01:40 1 FEMALE GIVEN ICE BANNED  
HEAD (C)

01:45 1 FEMALE EJECTED USING SUN I  
FLSFS ID HANDED OVA TO  
AT 1:45pm (C)

01:50 1 MALE EJECTED HAD NIIF (C)

11 " 1 " TURNED AWAY BANNED (C)

11 " 1 " " " " " (C)

01:55 2 MALES EJECTED HAD NIIF (C)

02:10 1 " TURNED AWAY HAD NIIF (C)

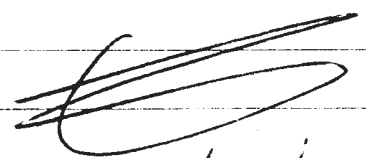
03:00 1 " EJECTED USING SUN I (C)

FLSFS ID HANDED OVA TO (C)

03:05 1 MALE EJECTED HAD NIIF X (C)

TAMP CARTEL AGE 4' NTE 1 4 PM ID 56

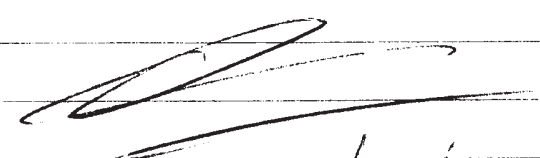
- 22:10 1 MALE + FEMALE OUT DRINKIN UNDER AGE (C)
- 22:15 1 MALE EJECTED KICKIN DOOR IN TOILET (C)
- 22:30 1 MALE OUT JUMPIN BK GATE (C)
- 22:35 1 GIRL OUT HAD NUFF (C)
- 22:40 1 MALE " 1 UNDER AGE MATE OLD NUFFIN GIVIN HIM A CHOL (C)
- 22:45 1 FEMALE OUT DRINKIN UNDER AGE (C)
- 23:15 1 " " " " " (C)
- 23:30 1 MALE EJECTED BAD ATTITUDE (C)
- 01:00 1 " " DRINKIN CAN LATER (C)



DR STAFF: 05/08/11 IN 43  
HRIS, JAY, LYKE ID 104

210 FIGHT IN ROOM 3 MALES EJECTED FOR FIGHTING WITH STONE MASS JEN BOTTON MAIN PERSON FIGHTING WHO IS BANISHED FROM OUT HERE

- 20:20 CARRIED ON IN STREET
- 2:30 1 MALE TURNED AWAY TO DRUNK (C)



DR STAFF: 06/08/11 IN 430  
SI, CHRIS, LYKE, GAZ, JAY ID 104

- 23:50 MORE TROUBLE OUTSIDE MOO MOOS (C)
- 00:00 2X POLICE CARS OUTSIDE " " (C)
- 00:10 1 MALE TURNED AWAY TO DRUNK (S)
- 00:20 2 FE " " " NO ID (COME)

DWN FROM MOO MOO S STAMP (C)

01:54 1 MALE TURNED AWAY COVERED IN BLOOD (C)

02:23 1 MALE EJECTED HAD NUFF (C)

02:45 2 FEMALES EJECTED FOR STARTING A FIGHT (L)

03:20 1 MALE EJECTED TO DRUNK (L)

03:23 1 MALE TURNED AWAY TO DRUNK (C)

DR STAFF: CHRIS,  
LUKE, JAY

12/08/11

IN

ID 27

01:35 1 MALE FABIAN ON COURTESY PUB BAN LIST ASK TO SPEAK TO SCIM 1 INSIDE LUKE DR MAN ESCORT IN/OUT TO BF HANDED OVER TO THREE POLICE OFFICERS WHO SEARCHED HIM W2406  
\* W 2498 AND W 262 NUFFIN FOUND (C)

02:00 POLICE UP OUTSIDE MOO MOO S (C)

02:15 AMBULANCE " " POLICE STILL TALKING (C)

02:50 LARGE FIGHT IN MOMMO WITH ADON JAMES AND OTHERS ON SMOKING AREA STAIRS - JAY WITNESSED (L) ALSO DANNY MILES

DR STAFF:  
CHRIS, SI, ROB,  
GEZ, JOE

13/08/11

IN - 36  
ID 18+

00:00 1 MALE TURNED AWAY TO DRUNK (C)

00:15 " " " " " " " " " " OFF HIS FACE (C)

00:20 1 " " " " " " " " " " TO DRUNK THEN

AS MANAGER FROM MOD-MOODS CUM OWN'G  
 02:30 1 MALE OUT (C)  
 02:30 1 " TURNED AWAY TO DRUNK (S)  
 02:30 1 " REJECTED ARGUIN WITH TWO  
 FEMALES (R)  
 03:00 BIG FIGHT OUTSIDE HINES ARMS CAFE  
 FROM MOD MOODS (C) (S)  
 03:10 1 FEMALES KICKED OUT BAR ATTITUDE (S)  
 ARGUIN PUSHIN - SHOVING (J)  
 03:20 GIRL FIGHT UP MY MOD MOODS

DR STAFF: ~~18/08/11~~ IN 396  
 CHRIS, JAY, GARTH STUDENT NTF ID 122

21:15 2 GIRLS TURNED AWAY DRINKIN (J)  
 STREET  
 21:25 1 MALE " " TO DRUNK (E)  
 21:50 1 " " " " " (E)  
 22:40 1 FEMALE REJECTED EXPECTATION F  
 UNDER AGE DRINKIN (G)  
 23:30 1 MALE TURNED AWAY BAD ATTITUDE (C)  
 00:10 1 " REJECTED DRINKIN UNDER AGE (J)  
 00:25 1 " " PUSHIN/SHOVIN DANCE FLOOR (C)  
 00:40 1 " " ARGUIN (G)  
 01:40 1 " " " AS7LE  
 (J) (S)  
 (R) (S)  
 (S)

DR STAFF:  
 JAY, CHRIS, LEIKE

00:15 MALE  
 01:05 GARTH  
 01:45 1  
 01:50 1 MALE IN STREET (S)  
 POLICE // DRUNK (J)  
 \*DIES (J)

00:05 TROUBLE OUTSIDE  
 01:15 1 FEMALE TURNED AWAY



20/06/11

IN 47  
ID 89

DR STAFF: CHRIS, SH  
RUB, GARY, JAY

23:10 2 FEMALES TURNED AWAY 1 NO ID  
OTHER WASN'T HAPPY WITH HER ID (C)

00:30 1 FEMALE EFFECTED FIGHTING (C)

00:35 1 MALE " PUSHING / SHAKING (C)

00:55 1 " TURNED AWAY TO DRINK (S)

01:00 1 " " BANNED (C)

01:00 1 GIRL EFFECTED KARMA FIGHTING (R)

THREATENED TO SHAMMY'S CUMIN BL AT 400  
FRIENDS OF RICARDO GOIN TO BURN RUB DOWN (C)

01:40 1 MALE TURNED AWAY BANNED (C)

01:50 SAME 2 " WALKED PAST SAYIN SEE U

AT 400 FOR A SHAMMY (C) (S)

02:25 1 MALE TURNED AWAY TO DRINK (S)

03:20 1 " EFFECTED ARGUING (R)

DR STAFF:

CHRIS, GARTH, JAY

25/08/11

IN 43  
ID 8

DR STAFF:

CHRIS, JAY, LUKE

26/08/11

IN 53  
ID 9

DR STAFF:

CHRIS, SH 00:00 GROUP MALES FIGHTING UP AT FEWER  
GEZ, JOE " OFF OUTSIDE (C)

00:00 1 GROUP IN EC WAY (C)  
TO DRINK (C)

00:15 " " UP PUNTS (C)

00:20 1 " " T MOO MOOS

DR STAFF

27/03/11

IN 40

10 109

CHRIS, SI, BOB,

JAY, JOE

22:55 1 MALE TURNED AWAY BANNED AS  
LAST SAT THREATENED TO STAB / SHANK LIFE  
RICARDO MATES (C)

23:20 1 MALE TURNED AWAY LIFE BAN (C)

23:25 1 " " " NO ID (C)

00:25 1 FE " EJECTED HAD MFF  
STAFF REFUSED TO SERVE HE DIDNT  
WANT LEAVE KICKING DR STAFF JOE (C)  
OFF HIS HEAD AND VOLUNT ~~FINANCIAL~~ STAFF OPD  
A FEMALE PUNTER - FIRST AIDERS LOOKED AT HIM  
CALLED AMBUANCE (C) 2X PARAMEDICS

00:40 1 MALE TURNED AWAY LIFE BAN (C)

00:55 1 " EJECTED FOR FIGHTING -  
STARTED ON PUNTERS \*2 IN OUT, PARAMEDICS  
DR STAFF SI, JOE WAS GRABBED BY THREAT  
AND ON HIS OWN FRIENDS (C) (S) (J)

OTHER MALE EJECTED OUT BA

01:20 1 MALE " FEM BARBER + 1  
MALE ON PUB WATCH + LIFE BANNER  
STARTED FIGHTING MALES IN STREETS + TRIED  
JUMPIN BK GATE TO GARDEN AND ASSAULTED  
DR MAN JOE + SI OUT IN CASTLE  
STREET STARTING ON ANY 1 WHO  
COULD FIND TRYED GRABBING MONEY BAG

01:45 1 MALE EJECTED HAD MFF (R)

02:20 2 " S FIGHTING OUTSIDE KINGERS (S)

TOLD 1 OF MALES NEED GO TO HOSPITAL

2:45 1 MALE TURNED AWAY ARGUING IN STREET (S)

2:50 1 " " " TO DRUNK (C)

03:15 1 " EJECTED WAS IN LADIES (C)

DR STAFF:  
JAY CHRIS,

28/08/11

IN 333  
ID 88

23:30 1 GIRL EJECTED FOR BAD ATTITUDE  
ARGUING WITH MATH & PARTY OF  
OTHER GIRLS (C) AMY

00:20 1 POLICE CAR + AMBULANCE AT M...  
~~... ..~~

2:15 3 MALES STARTED ARGUING ON FRONT OF  
CUT OUT OF HAND SPLIT UP BY POINT  
THROWN THEN 1 MALE SAID ALL COOL  
MATHS WE GO WAY AND CUT UP ALLEY  
WAY BY KNEES THEN STAY TO B ALL  
HORSE PLAY, THEN CLO MINS LATER TWO MALE  
CUM BH TO PUB WENT UP REFUSED TO  
LET IN MARVIN KING / RICH PROSSER, THEN  
OTHER MALE FROM PARTY CUT JVA WITH  
BLACK FIVE ASK FOR OTHER TWO LADS  
WENT LOOKIN FOR THEM 1 CHRIS FOUND HIS  
WALLET UP ALLEY CALD BH TO MALE AS  
CAME BH WANTIN TO CUM IN AS  
THOUGH 2 OTHER MALES WAS IN CLUB  
REFUSED ENTRY <sup>TO ALL</sup> SO HE WENT OFF WITH  
FIVE OF HIS MATHS LOOKIN FOR REFUGEE  
ON THE TWO MALES RICH PROSSER / MARVIN  
KING WHO HAD ASSAULTED HIM (C)

02:50 1 MALE TURNED AWAY TO DRUNK

1/09/11

IN 333

DR STAFF:

STUDENT NTR

ID 88

CHRIS, JAY, JOE, GARTH

(C)

02:35 1 FEMALE TURNED AWAY DRUNK UNDER AGE

21:50 1 FEMALE HAD DRINK TAKEN OFF TABLE (G)  
 21:55 1 // TURNED DRINK UNDER AGE (G)  
 22:30 2 MALES // AWAY NOT STUDENTS (G)  
 22:40 3 // // // // (G)  
 22:50 2 // // // DRINKING UNDER AGE (G)  
 22:55 1 // // // TO DRINK (G)  
 // // 1 // EJECTED BAD ATTITUDE (J)  
 23:10 2 MALES // 1 IS 1 NOT GIVING  
 HIM DRINK UNDER AGE (J)  
 23:15 2 // // SAME AS ABOVE (J)  
 23:25 1 MALE EJECTED TRYING TO DRINK (J)  
 30 MINS AGO FIGHT UP RD LAD HIT ANOTHER  
 RAN OFF POLICE GAVE CHASE HIS  
 NAME WAS JACK STED (J)  
 JOSH CAMPBELL? (J)  
 01:20 2 FEMALES OUT FOR FIGHTING (J)



FR

2/9/11 01:30 1 MALE TURNED AWAY HAD TOO MUCH TO DRINK  
 IN 82  
 ID 21 <sup>520</sup>

SAT

3/9/11 00:10 1 FEMALE EJECTED, SCARED GENT INSIDE (P) ID 102  
 01:10 1 MALE TURNED AWAY FROM THE DOOR DUE TO BEING  
 TOO DRUNK. WHEN TOLD HE COULD NOT COME IN BECAME  
 ABRASIVE AND EVENTUALLY MOVED ON. THREATENED TO COME  
 BACK BY HAND. SAID HIS BROTHER WAS IN THE CLUB &  
 DRINKING DRUGS. INFORMED POLICE ON BEHALF OF THE  
 GENT. SURNAME OF GENT IS BAKER. TOOK A LOOK INSIDE  
 VENUE FOR BROTHER. (L) (S) BROTHER WAS NOT IDENTIFIED  
 02:05 1 MALE TURNED AWAY - TOO DRUNK (C)  
 03:30 2 MALES EJECTED FOR FIGHTING INSIDE THE VENUE,  
 1 MALE JORDAN WAS CHASED UP THE ROAD BY ANOTHER

DR STAFF: CHRIS  
SI, ROB, CHRZ, JAY

17/09/11  
THE  
COURTHOUSE

IN 235  
ID 77

23.09 I REPORTED TO POLICE <sup>W 1781</sup> WC2290  
 THAT ADAM SHANNY WAS DRINKIN IN  
 KING'S ARMS AS WAS TOLD HE WAS WANTED  
 & THERE WAS A WARRANT FOR HIS ARREST

01:30 1 FEMALE EJECTED FOR B-IN SICK (K)  
 01:40 2 MALES " FOR KICKIN (K) (K)  
 02:15 1 MALE " HAD NUFF (K)  
 03:25 1 " TURNED AWAY TO DRUNK (S)  
 03:45 1 " EJECTED THROWIN PUNCHES (S)

DR STAFF: CHRIS,  
JAY, LYKE

23/09/11

IN 77  
ID 11

23.20 1 MALE TURNED AWAY NOT HAPPY WITH ID  
 00.15 1 " EJECTION FOR FIGHTIN (L)  
 00.50 1 " " FOR B-IN IDIOT (L)  
 01.10 1 " TURNED AWAY TO DRUNK (L)  
 01.30 1 FEM " " " " NO (L)  
 01.30 1 MALE EJECTED ARGUIN WITH PARTNER (S)

DR STAFF: CHRIS, SI,  
JOE, CHRZ, JAY

24/09/11

IN 235  
ID 77

23.00 1 FEMALE EJECTED USIN SIM 1 ELSE  
 ID HANDED OVA TO SC4042 AT COCS (K) (K)  
 00.20 1 MALE EJECTED HAD NUFF (K) (K)  
 02.15 1 " TURNED AWAY TO DRUNK (S)  
 02.45 2 MALES EJECTED TAKIN DRINKS (K) (K)  
 03.35 1 " ARGUIN WITH GIRL (S)

DR STAFF:

29/09/11

IN 246

CHRIS, JAY, GARTH

STUDENT NITE!

ID 106

21:10 2 BOTTLES OF ACHOUL TAKEN OFF GIRL (5) (7)

21:10 1 YOUNG FEMALE DRUNK UP ALLEY WA

22:00 HELP → POLICE OFFICER WHO CUM DOWN'  
(6192) LOOKIN FOR A GUY IN SPIDER-MAN SHIRT

22:05 1 FEMALE EJECTED DRUNK / ATTITUDE

22:33 2 MALES TURNED AWAY TO OLD

NOT ON GUEST LIST (C)

22:40 5 MALE TURNED AWAY NOT  
STUDENTS + TO DRUNK (C)

00:25 1 MALE EJECTED BAD ATTITUDE (S)

DR STAFF:

30/09/11

IN 70

CHRIS, JAY, LUKE,

ID 21

00:00 1 MALE TURNED AWAY TO DRUNK (C)

00:15 1 " EJECTED OUT OF FIRE DOOR OF  
MWO MWS (C)

00:30 3 MALE EJECTED FROM MWO MWS (C)  
TURNED AWAY BY ME (C)

01:45 1 MALE EJECTED FROM MWO MWS (C)

01:55 1 " TURNED AWAY NO ID (C)

MALE DR STAFF GET INVOLVED TO BREAK FIGHT UP THE 2 MALES  
WENT ROUND TO KALI KEDAP VAN AND STARTED CHATTING.

JORDAN GOT A TAXI HOME. ALL APPEARED TO BE SORTED (R)(L)(S)(C)

03:30 LARGE FIGHT OUTSIDE MUMMOS/DORLING PREA. JASON  
AND SCOTT DR STAFF RESTRAINING GENTS AND PUSHING OTHERS  
AWAY ONE MALE HAD HIS SHIRT OFF, ALL APPEARED TO  
BE SORT. ITSELF OUT (L)

DR STAFF:

CHRIS, JAY, LUKIE

09/09/11

IN 100

ID 3

22:15 1 MALE EJECTED HAD MUFF (S)

00:40 2 " TURNED AWAY LEFT BAN

2:00 1 " " " TO DEATH (C)

02:00 2 " " " 1 BANNED

8 OTHER JUST BN EJECTED FROM  
MUG MUGS (L)

02:30 YUCKIN OFF AT MUG MUG POLICE TURNED (C)

03:10 AMBULANCE AT FRONT TAIL AWAY FEMALE WHO BE  
KNOCKED OUT COLD (C)

DR STAFF: JOE

CHRIS, SI, ROB, GIZ

10/09/09

IN 300

ID 3

22:50 1 FEMALE EJECTED NO ID (S)

23:15 1 " TURNED AWAY " " (S)

WENT GET IN TO MUG MUG

23:50 1 MALE TURNED AWAY BANNED (S)

00:15 1 " EJECTED FOR B-IN SIGN (S)

11 " 1 FEMALE TURNED AWAY TO DEATH (S)

11 " 1 MALE " " NO ID (S)

00:40 1 " " " BANNED (S)

00:40 1 MALE EJECTED SICK (S)

01:30 1 " " " (S)

21:40 1 MALE EJECTED FOR TRYING TO  
 GIVE DRINK TO UNDERAGE (L) (MANGERS)  
 22:10 1 MALE REFUSED SICK IN STREET (C)  
 21:10 3 " " " TO OLD / DRUNK (C)

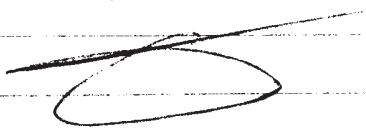
(MICHAEL FERRESON, XIF) BUTAL  
 FIGHTING BY BANK

DR STAFF: 16/09/11 IN 93  
 CHRIS, JAY, DAN, ID 24

10:25 1 male and 1 female blazing  
 argument at the top of  
 me mo's. Looks like it got  
 aggressive. Moved round the  
 corner to fav chicken.

23:40 1 MALE EJECTED BAD ATTITUDE (J)  
 00:45 1 MALE " FROM MOO MOOS AND  
 PUT IN TAXI BY POLICE BIN PLAYING (C)  
 00:50 POLICE SPLITTING UP MALES IN  
 STREET FROM FIGHTING ALL CAME FROM  
 MOO MOOS (C) 1 MALE ATTITUDE (J)  
 01:40 1 MALE TURNED AWAY TO DRUNK (C)  
 01:55 1 MALE ARRESTED FROM MOO MOO (C)  
 02:00 1 " EJECTED TAKING OTHERS  
 DRINKS BAD ATTITUDE (J)

02:20 BIG KICK OFF OUTSIDE MOO MOOS  
 (C) ARE DOOR STAFF WENT UP RD TO  
 HELP OUT 2 MALES ARRESTED FOR  
 BOTTLING / FIGHTING CAME FROM MOO MOOS





DR Staff: Jay, et

10:05

1 male + 1 Female - blazing argument at the top of mounds. Looks like it got aggressive. Moved round the corner to fav chicken.

DR STAFF: CHRIS, SI, JOE, GAZ

OCT 1ST 11

IN 33: 10179

23:30 1 FEMALE TURNED AWAY BANNED (C)

01:00 1 MALE " " (C)

01:10 2 " EJECTED FOR FIGHTING (C)

01:20 1 " " HAD NUFF (C)

01:40 1 " TURNED AWAY TO DRUNK (C)

01:45 2 " " BANNED (C)

03:05 1 MALE + FEMALE CUT FOR FIGHTING (C)

03:15 2 (C) " EJECTED FOR WHIFF IN GARDEN (C)

03:20 2 X MALES EJECTED ARGUING (C)

03:38 1 FEMALE " FOR HITTING GARY WITH WHIFF STUFF (C)

DR STAFF: CHRIS, JAY, LUKE

07/10/11

IN 67 10 14

22:45 POLICE + AMBULANCE AT MOO MOOS AGAIN MALES FIGHTING 1 MALE SPLIT HEAD (C)

WRENS COUSIN

00:00 POLICE AT MOO MOOS AGAIN (C)

1 MALE ASSAULTED

01:00 1 FEMALE TURNED AWAY NO ID (C)

01:05 1 " " " TO DRUNK (C)

02:30 1 " " " " (C)

- 11:55 1 FEMALE BANNED TURNED AWAY (C)
- 12:35 1 MALE EJECTED SICK (S)
- 23:30 1 " BANNED LEFT " " (S)
- 01:00 1 FEMALE ASK TO LEAVE ARGUMENT FOR STAFF BAD ATTITUDE (S)
- 01:21 1 MALE TURNED AWAY BANNED FOR FIGHTING (C)
- 01:35 1 MALE EJECTED WHEN IN GARAGE (C)
- 02:35 1 " TRYING TO START FIGHTS EJECTED (S)
- 03:10 1 MALE EJECTED HASSLING GIRLS (S)

DR STAFF:

OCT 13<sup>TH</sup>

IN 160

JAY, CHRIS, GARTH

ID 50

- 20:55 3 MALES TURNED AWAY NOT STUDENTS (C)
- 22:15 4 ADULTS " " " " (C)
- 22:20 2 FEMALES TURNED AWAY 1 USING SCUM 1 ELSE'S ID NOT HERE + OTHER WAS DRUNK LIKE LAST TIME AND AGAIN TURNED AWAY (J)
- 22:20 1 BOTTLE OF VODKA TAKEN OFF STUDENT (C)
- 22:10 1 FEMALE HAD ID OFF HER NOT HERE (J)
- 22:45 1 MALE ADULT SEARCHED MYFFIN FOUND (J)
- 22:55 2 ADULTS TURNED AWAY NOT STUDENTS (C)
- 11: " 1 FEMALE EJECTED B-IN SICK (J)
- 01:20 (C) 2 MALES TURNED AWAY FIGHTING UP ALLY

DR STAFF:

14 OCT 11

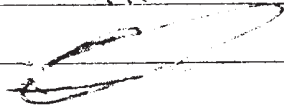
1850

CHRIS, JAY, LUKE

ID 15

2140 POLICE CALLED TO STREET OPPOSITE CATHAK FOR  
DRUNK YOUNG FIGHTING. NOT RELATED TO THE LEAVE

DR STAFF:



(L)

CHRIS, SI, JOE,  
GEZ, DAN

15/10/11 (FULL  
MOON)

IN 350  
ID 15

22.25 (S) 2 MALES EJECTED FOR ABUSING STAFF

22.50 1 " RICARDO MOUNTAIN OFF AT  
MF OUTSIDE FRONT DOOR ON PUSH  
BIKE (L) (S)

23.40 1 MALE TURNED AWAY BN FIGHTIN AT  
LLOYDS (S)

23.55 1 MALE TURNED AWAY NO ID (L)

00.20 1 " EJECTED ARGUIN (ID)

00.30 1 " " " PUNTER (L)

00.50 1 " TURNED AWAY NO ID (L)

00.55 1 " " " NO ID (L)

00.55 (S) 1 " " " CHUNKED ON BENCH  
THREATEN 45 KICKIN OFF OUTSIDE (S)

01.15 1 FEMALE EJECTED FOR FIGHTIN (L)

01.15 1 MALE " " ARGUIN (L)

01.20 1 FEMALE " FIGHTIN (L)

01.40 1 " TURNED AWAY NO ID (L)

02.33 1 " " " TO DRINK (L)

02.40 1 MALE " LIFE BARRIERS (S)

02.43 1 " EJECTED HAD M... (L)

03.10 1 FR " " BAD ATTITUDE (L)

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# Training Certificate

*This is to certify that*

**Maria Hately**

.....

.....

*successfully completed the following course*

**Manual Handling**

.....

.....

*On*

**12/12/2010**

.....

*Signed on behalf of The Courthouse Public House*

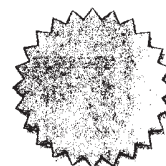
*Date*

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*12.12.10*

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**STAFF INDUCTION & JOB TRAINING CHECKLIST**

Name: Maria Hately  
 Age: \_\_\_\_\_ Start date: JUNE 08 Training completed: 3/8/10

Induction					
Explain	Date	Comments	Explain	Date	Comments
Hours of work	3/8/10		Absenteeism	3/8/10	
Rate of Pay	3/8/10		Contract of Employment	3/8/10	
Notice periods	3/8/10		Notification of sickness	3/8/10	
Method & timing of pay	3/8/10		Time keeping & recording	3/8/10	
Arranging holidays	3/8/10		Transport & parking	3/8/10	
Cloakroom & toilets	3/8/10		Introduction to team	3/8/10	
Introduction to senior staff	3/8/10		Entrances & exits	3/8/10	
Key standards.	3/8/10		House rules.		

Health & Safety					
Explain	Date	Comments	Explain	Date	Comments
Health & Safety policy	3/8/10		First aid provisions	3/8/10	
Fire alarm system	3/8/10		Accident reporting	3/8/10	
Means of escape.	3/8/10		Lifting & handling	3/8/10	
Responsibility in the event of fire	3/8/10		Personal hygiene	3/8/10	
Assembly point	3/8/10		Protective clothing.	3/8/10	
Location of extinguishers	3/8/10		Safe systems of work	3/8/10	
Safe use of extinguishers	3/8/10		COSHH		
Food Hygiene training	3/8/10		Electricity at work	3/8/10	

**JOB TRAINING - BAR STAFF**

Task	Date	Comments	Task	Date	Comments
<b>Retail Standards</b>			Glasses, types & uses	3/8/10	
Setting up the bar	3/8/10		Measures	3/8/10	
Draught beers, lager & cider	3/8/10		Heating	3/8/10	
Bottled products	3/8/10		Lighting	3/8/10	
Spirits	3/8/10		Music levels	3/8/10	
Snacks	3/8/10		Using the till	3/8/10	
Dispense of keg beer & lager	3/8/10		Cash handling	3/8/10	
Dispense of cask ale	3/8/10		Accepting & cashing cheques	N/A	
Fault finding	3/8/10		Credit & Debit cards	N/A	
Dispense of bottled beer & lager	3/8/10		Tricks of the customer	3/8/10	
Service of spirits	3/8/10		Glass wash machine	3/8/10	
Service of wines	3/8/10		Bar cleaning rota & equipment	3/8/10	
Service of soft drinks	3/8/10		Food ordering	3/8/10	
Sale of cigarettes & tobacco	3/8/10		Food service	3/8/10	
Stock Rotation	3/8/10		Merchandising	3/8/10	
Health & Safety	3/8/10		Appearance	3/8/10	
Hygiene	3/8/10				

Signed by *M.S. Hook*  
 Trainee  
 Date 3/8/10

Signed by *[Signature]*  
 Trainer  
 Date 3/8/10

JOB TRAINING - FOOD SERVICE STAFF					
Task	Date	Comments	Task	Date	Comments
Preparation			Use of till	3/8/10	
Tables	3/8/10		Food billing	3/8/10	
Menus	3/8/10		Chalkboards & displays	3/8/10	
Cutlery	3/8/10		Heating	3/8/10	
Condiments & Accompaniments	3/8/10		Lighting	3/8/10	
Back of house - plates etc.	3/8/10		Music levels	3/8/10	
Appearance	3/8/10		Cash handling	3/8/10	
Chalkboards etc	3/8/10		Policy on tipping	3/8/10	
Food order system	3/8/10		Accepting & cashing cheques	N/A	
Selling extras	3/8/10		Credit & Debit cards	N/A	
Food service system	3/8/10		Dealing with complaints	3/8/10	
Hygiene	3/8/10		Dish wash machine	3/8/10	
Service of food	3/8/10		Cleaning rota & equipment	3/8/10	
Serving accompaniments	3/8/10		Checking customer satisfaction	3/8/10	
Clearing tables	3/8/10				
Offering sweets etc.	3/8/10				
Service of coffee	3/8/10				

Signed by *M. S. Hake*  
 Trainee  
 Date 3/8/10

Signed by *[Signature]*  
 Trainer  
 Date 3/8/10



Legislation					
Explain	Date	Comments	Explain	Date	Comments
Hours open to the public	3/8/10		Misuse of Drugs	3/8/10	drugs awareness course
Hours permitted to sell alcohol	3/8/10		Food Safety Act	3/8/10	
Under Age drinking	3/8/10		Food Hygiene Regulations	3/8/10	
Individual responsibility	3/8/10		Health & Safety	3/8/10	
Weights & Measures	3/8/10				
Trades Descriptions	3/8/10				
"Passing off"	3/8/10				


Employment					
Explain	Date	Comments	Explain	Date	Comments
Disciplinary procedure	3/8/10		Grievance procedure	3/8/10	

I have received instruction and training as shown on this form.

Signed   
by employee -

Date - 3/8/10

Instruction and training has been given as indicated on this form.

Signed   
by employer -

Date - 3/8/10



# Training Certificate

*This is to certify that*

Martin Bird

.....

.....

*successfully completed the following course*

Manual Handling

.....

.....

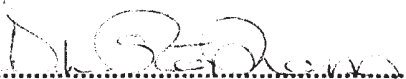
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12/12/2010

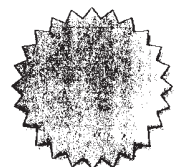
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*Signed on behalf of The Courthouse Public House*

*Date*

  
.....

12.12.10



**STAFF INDUCTION & JOB TRAINING CHECKLIST**

Name: Walter Bura  
 Age: 26 Start date: Sept 10 Training completed:

Induction					
Explain	Date	Comments	Explain	Date	Comments
Hours of work	9/11/10		Absenteeism	9/11/10	
Rate of Pay	9/11/10		Contract of Employment		
Notice periods	9/11/10		Notification of sickness	9/11/10	
Method & timing of pay	9/11/10		Time keeping & recording	9/11/10	
Arranging holidays	9/11/10		Transport & parking	9/11/10	
Cloakroom & toilets	9/11/10		Introduction to team	9/11/10	
Introduction to senior staff	9/11/10		Entrances & exits	9/11/10	
Key standards.	9/11/10		House rules.	9/11/10	

Health & Safety					
Explain	Date	Comments	Explain	Date	Comments
Health & Safety policy	9/11/10		First aid provisions	9/11/10	
Fire alarm system	9/11/10		Accident reporting	9/11/10	
Means of escape.	9/11/10		Lifting & handling		
Responsibility in the event of fire	9/11/10		Personal hygiene	9/11/10	
Assembly point	9/11/10		Protective clothing.	9/11/10	
Location of extinguishers	9/11/10		Safe systems of work	9/11/10	
Safe use of extinguishers	9/11/10		COSHH	9/11/10	
Food Hygiene training			Electricity at work	9/11/10	

JOB TRAINING - BAR STAFF					
Task	Date	Comments	Task	Date	Comments
<b>Retail Standards</b>			Glasses, types & uses	9/11/10	
Setting up the bar	9/11/10		Measures	9/11/10	
Draught beers, lager & cider	9/11/10		Heating	9/11/10	
Bottled products	9/11/10		Lighting	9/11/10	
Spirits	9/11/10		Music levels	9/11/10	
Snacks	9/11/10		Using the till	9/11/10	
Dispense of keg beer & lager	9/11/10		Cash handling	9/11/10	
Dispense of cask ale	9/11/10		Accepting & cashing cheques	N/A	
Fault finding	9/11/10		Credit & Debit cards	N/A	
Dispense of bottled beer & lager	9/11/10		Tricks of the customer	9/11/10	
Service of spirits	9/11/10		Glass wash machine	9/11/10	
Service of wines	9/11/10		Bar cleaning rota & equipment	9/11/10	
Service of soft drinks	9/11/10		Food ordering	9/11/10	
Sale of cigarettes & tobacco	9/11/10		Food service	9/11/10	
Stock Rotation	9/11/10		Merchandising	9/11/10	
Health & Safety	9/11/10		Appearance	9/11/10	
Hygiene	9/11/10				

Signed by  
Trainee


Date 9/11/10


Signed by  
Trainer

Date

9/11/10

JOB TRAINING - FOOD SERVICE STAFF					
Task	Date	Comments	Task	Date	Comments
Preparation			Use of till	9/11/10	
Tables	9/11/10		Food billing	9/11/10	
Menus	9/11/10		Chalkboards & displays	9/11/10	
Cutlery	9/11/10		Heating	9/11/10	
Condiments & Accompaniments	9/11/10		Lighting	9/11/10	
Back of house - plates etc.	9/11/10		Music levels	9/11/10	
Appearance	9/11/10		Cash handling	9/11/10	
Chalkboards etc	9/11/10		Policy on tipping	9/11/10	
Food order system	9/11/10		Accepting & cashing cheques	N/A	
Selling extras	9/11/10		Credit & Debit cards	N/A	
Food service system	9/11/10		Dealing with complaints	9/11/10	
Hygiene	9/11/10		Dish wash machine	9/11/10	
Service of food	9/11/10		Cleaning rota & equipment	9/11/10	
Serving accompaniments	9/11/10		Checking customer satisfaction	9/11/10	
Clearing tables	9/11/10				
Offering sweets etc.	9/11/10				
Service of coffee	9/11/10				

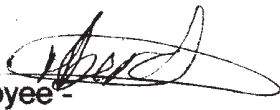
Signed by   
 Trainee  
 Date 9/11/10

Signed by   
 Trainer  
 Date 9/11/10

Legislation					
Explain	Date	Comments	Explain	Date	Comments
Hours open to the public	9/11/10		Misuse of Drugs	9/11/10	
Hours permitted to sell alcohol	9/11/10		Food Safety Act		
Under Age drinking	9/11/10		Food Hygiene Regulations		
Individual responsibility	9/11/10		Health & Safety	9/11/10	
Weights & Measures	9/11/10				
Trades Descriptions	9/11/10				
"Passing off"	9/11/10				

Employment					
Explain	Date	Comments	Explain	Date	Comments
Disciplinary procedure	9/11/10		Grievance procedure	9/11/10	

I have received instruction and training as shown on this form.

Signed  by employee -

Date - 9/11/10

Instruction and training has been given as indicated on this form.

Signed  by employer -

Date - 9/11/10



# *Training Certificate*

*This is to certify that*

**Stephanie Mowforth**

.....

.....

*successfully completed the following course*

**Manual Handling**

.....

.....

*On*

**12/12/2010**

.....

*Signed on behalf of The Courthouse Public House*

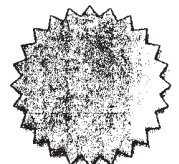
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*[Handwritten Date]*

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**STAFF INDUCTION & JOB TRAINING CHECKLIST**

Name: Steph Nowforth  
 Age: \_\_\_\_\_ Start date: Oct 2008 Training completed: \_\_\_\_\_

Induction					
Explain	Date	Comments	Explain	Date	Comments
Hours of work	13/8/10	every other month	Absenteeism	13/8/10	
Rate of Pay	13/8/10		Contract of Employment	13/8/10	
Notice periods	13/8/10		Notification of sickness	13/8/10	
Method & timing of pay		Missing wage slips	Time keeping & recording	13/8/10	
Arranging holidays	13/8/10		Transport & parking	13/8/10	
Cloakroom & toilets	13/8/10		Introduction to team	13/8/10	
Introduction to senior staff	13/8/10		Entrances & exits	13/8/10	
Key standards.	13/8/10		House rules.	13/8/10	

Health & Safety					
Explain	Date	Comments	Explain	Date	Comments
Health & Safety policy	13/8/10		First aid provisions	13/8/10	
Fire alarm system	13/8/10		Accident reporting	13/8/10	
Means of escape.	13/8/10		Lifting & handling	13/8/10	
Responsibility in the event of fire	13/8/10		Personal hygiene	13/8/10	
Assembly point	13/8/10		Protective clothing.	13/8/10	
Location of extinguishers	13/8/10		Safe systems of work	13/8/10	
Safe use of extinguishers	13/8/10		COSHH		
Food Hygiene training	13/8/10		Electricity at work	13/8/10	



**JOB TRAINING - BAR STAFF**

Task	Date	Comments	Task	Date	Comments
<b>Retail Standards</b>			Glasses, types & uses	13/8/10	
Setting up the bar	13/8/10		Measures	13/8/10	
Draught beers, lager & cider	13/8/10		Heating	13/8/10	
Bottled products	13/8/10		Lighting	13/8/10	
Spirits	13/8/10		Music levels	13/8/10	
Snacks	13/8/10		Using the till	13/8/10	
Dispense of keg beer & lager	13/8/10		Cash handling	13/8/10	
Dispense of cask ale	13/8/10		Accepting & cashing cheques	N/A	
Fault finding	13/8/10		Credit & Debit cards	N/A	
Dispense of bottled beer & lager	13/8/10		Tricks of the customer	13/8/10	
Service of spirits	13/8/10		Glass wash machine	13/8/10	
Service of wines	13/8/10		Bar cleaning rota & equipment	13/8/10	
Service of soft drinks	13/8/10		Food ordering	13/8/10	
Sale of cigarettes & tobacco	13/8/10		Food service	13/8/10	
Stock Rotation	13/8/10		Merchandising	13/8/10	
Health & Safety	13/8/10		Appearance	13/8/10	
Hygiene	13/8/10				

Signed by  
Trainee  
Date

*SHH*

Signed by  
Trainer  
Date


*[Signature]*  
13/8/10

JOB TRAINING - FOOD SERVICE STAFF					
Task	Date	Comments	Task	Date	Comments
Preparation			Use of till	13/8/10	
Tables	13/8/10		Food billing	13/8/10	food on till
Menus	13/8/10		Chalkboards & displays	13/8/10	
Cutlery	13/8/10		Heating	13/8/10	
Condiments & Accompaniments	13/8/10		Lighting	13/8/10	
Back of house - plates etc.	13/8/10		Music levels	13/8/10	
Appearance	13/8/10		Cash handling	13/8/10	
Chalkboards etc	13/8/10		Policy on tipping	13/8/10	
Food order system	13/8/10		Accepting & cashing cheques	N/A	
Selling extras	13/8/10		Credit & Debit cards	N/A	
Food service system	13/8/10		Dealing with complaints	13/8/10	
Hygiene	13/8/10		Dish wash machine	13/8/10	
Service of food	13/8/10		Cleaning rota & equipment	13/8/10	
Serving accompaniments	13/8/10		Checking customer satisfaction	13/8/10	
Clearing tables	13/8/10				
Offering sweets etc.	13/8/10				
Service of coffee	13/8/10				

Signed by  
Trainee  
Date



Signed by  
Trainer  
Date

  
13/8/10

Legislation					
Explain	Date	Comments	Explain	Date	Comments
Hours open to the public	13/8/10		Misuse of Drugs	13/8/10	
Hours permitted to sell alcohol	13/8/10		Food Safety Act	13/8/10	
Under Age drinking	13/8/10		Food Hygiene Regulations	13/8/10	
Individual responsibility	13/8/10		Health & Safety	13/8/10	
Weights & Measures	13/8/10				
Trades Descriptions	13/8/10				
"Passing off"	13/8/10				

Employment					
Explain	Date	Comments	Explain	Date	Comments
Disciplinary procedure	13/8/10		Grievance procedure	13/8/10	

I have received instruction and training as shown on this form.

Signed by employee -



Date - 13-8-10

Instruction and training has been given as indicated on this form.

Signed by employer -



Date - 13/8/10



# *Training Certificate*

*This is to certify that*

Rebecca Fielding

.....

.....

*successfully completed the following course*

Manual Handling

.....

.....

*On*

12/12/2010

.....

*Signed on behalf of The Courthouse Public House*

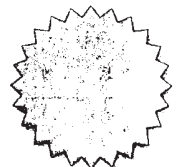
*Date*

*Dh. [Signature]*

.....

12.12.10

.....



**STAFF INDUCTION & JOB TRAINING CHECKLIST**

Name: Sarka Fielding  
 Age: \_\_\_\_\_ Start date: 2006 Training completed: \_\_\_\_\_

Induction					
Explain	Date	Comments	Explain	Date	Comments
Hours of work	13/8/10		Absenteeism	13/8/10	
Rate of Pay	13/8/10		Contract of Employment	13/8/10	
Notice periods	13/8/10		Notification of sickness	13/8/10	
Method & timing of pay	13/8/10		Time keeping & recording	13/8/10	
Arranging holidays	13/8/10		Transport & parking	13/8/10	
Cloakroom & toilets	13/8/10		Introduction to team	13/8/10	
Introduction to senior staff	13/8/10		Entrances & exits	13/8/10	
Key standards.	13/8/10		House rules.	13/8/10	


Health & Safety					
Explain	Date	Comments	Explain	Date	Comments
Health & Safety policy	13/8/10		First aid provisions	13/8/10	
Fire alarm system	13/8/10		Accident reporting	13/8/10	
Means of escape.	13/8/10		Lifting & handling	13/8/10	
Responsibility in the event of fire	13/8/10		Personal hygiene	13/8/10	
Assembly point	13/8/10		Protective clothing.	13/8/10	
Location of extinguishers	13/8/10		Safe systems of work	13/8/10	
Safe use of extinguishers	13/8/10		COSHH		
Food Hygiene training	13/8/10		Electricity at work	13/8/10	


JOB TRAINING - BAR STAFF					
Task	Date	Comments	Task	Date	Comments
Retail Standards			Glasses, types & uses	13/8/10	
Setting up the bar	13/8/10		Measures	13/8/10	
Draught beers, lager & cider	13/8/10		Heating	13/8/10	
Bottled products	13/8/10		Lighting	13/8/10	
Spirits	13/8/10		Music levels	13/8/10	
Snacks	13/8/10		Using the till	13/8/10	
Dispense of keg beer & lager	13/8/10		Cash handling	13/8/10	
Dispense of cask ale	13/8/10		Accepting & cashing cheques	N/A	
Fault finding	13/8/10		Credit & Debit cards	N/A	
Dispense of bottled beer & lager	13/8/10		Tricks of the customer	13/8/10	
Service of spirits	13/8/10		Glass wash machine	13/8/10	
Service of wines	13/8/10		Bar cleaning rota & equipment	13/8/10	
Service of soft drinks	13/8/10		Food ordering	13/8/10	
Sale of cigarettes & tobacco	13/8/10		Food service	13/8/10	
Stock Rotation	13/8/10		Merchandising	13/8/10	
Health & Safety	13/8/10		Appearance	13/8/10	
Hygiene	13/8/10				

Signed by *[Signature]*  
 Trainee  
 Date 13/8/10

Signed by *[Signature]*  
 Trainer  
 Date 13/8/10

JOB TRAINING - FOOD SERVICE STAFF					
Task	Date	Comments	Task	Date	Comments
<b>Preparation</b>			Use of till	13/8/10	
Tables	13/8/10		Food billing	13/8/10	
Menus	13/8/10		Chalkboards & displays	13/8/10	
Cutlery	13/8/10		Heating	13/8/10	
Condiments & Accompaniments	13/8/10		Lighting	13/8/10	
Back of house - plates etc.	13/8/10		Music levels	13/8/10	
Appearance	13/8/10		Cash handling	13/8/10	
Chalkboards etc	13/8/10		Policy on tipping	13/8/10	
Food order system	13/8/10		Accepting & cashing cheques	N/A	
Selling extras	13/8/10		Credit & Debit cards	N/A	
Food service system	13/8/10		Dealing with complaints	13/8/10	
Hygiene	13/8/10		Dish wash machine	13/8/10	
Service of food	13/8/10		Cleaning rota & equipment	13/8/10	
Serving accompaniments	13/8/10		Checking customer satisfaction	13/8/10	
Clearing tables	13/8/10				
Offering sweets etc.	13/8/10				
Service of coffee	13/8/10				


Signed by   
 Trainee  
 Date 13/8/10

Signed by   
 Trainer  
 Date 13/8/10

Legislation					
Explain	Date	Comments	Explain	Date	Comments
Hours open to the public	13/8/10		Misuse of Drugs	13/8/10	
Hours permitted to sell alcohol	13/8/10		Food Safety Act	13/8/10	
Under Age drinking	13/8/10		Food Hygiene Regulations	13/8/10	
Individual responsibility	13/8/10		Health & Safety	13/8/10	
Weights & Measures	13/8/10				
Trades Descriptions	13/8/10				
"Passing off"	13/8/10				

Employment					
Explain	Date	Comments	Explain	Date	Comments
Disciplinary procedure	13/8/10		Grievance procedure	13/8/10	

I have received instruction and training as shown on this form.

Signed  
by employee - 

Date - 13/8/10

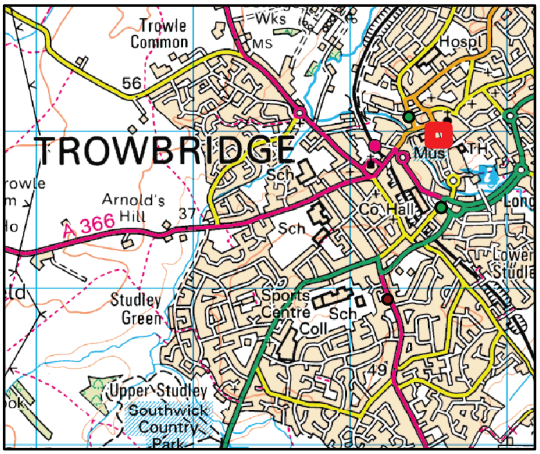
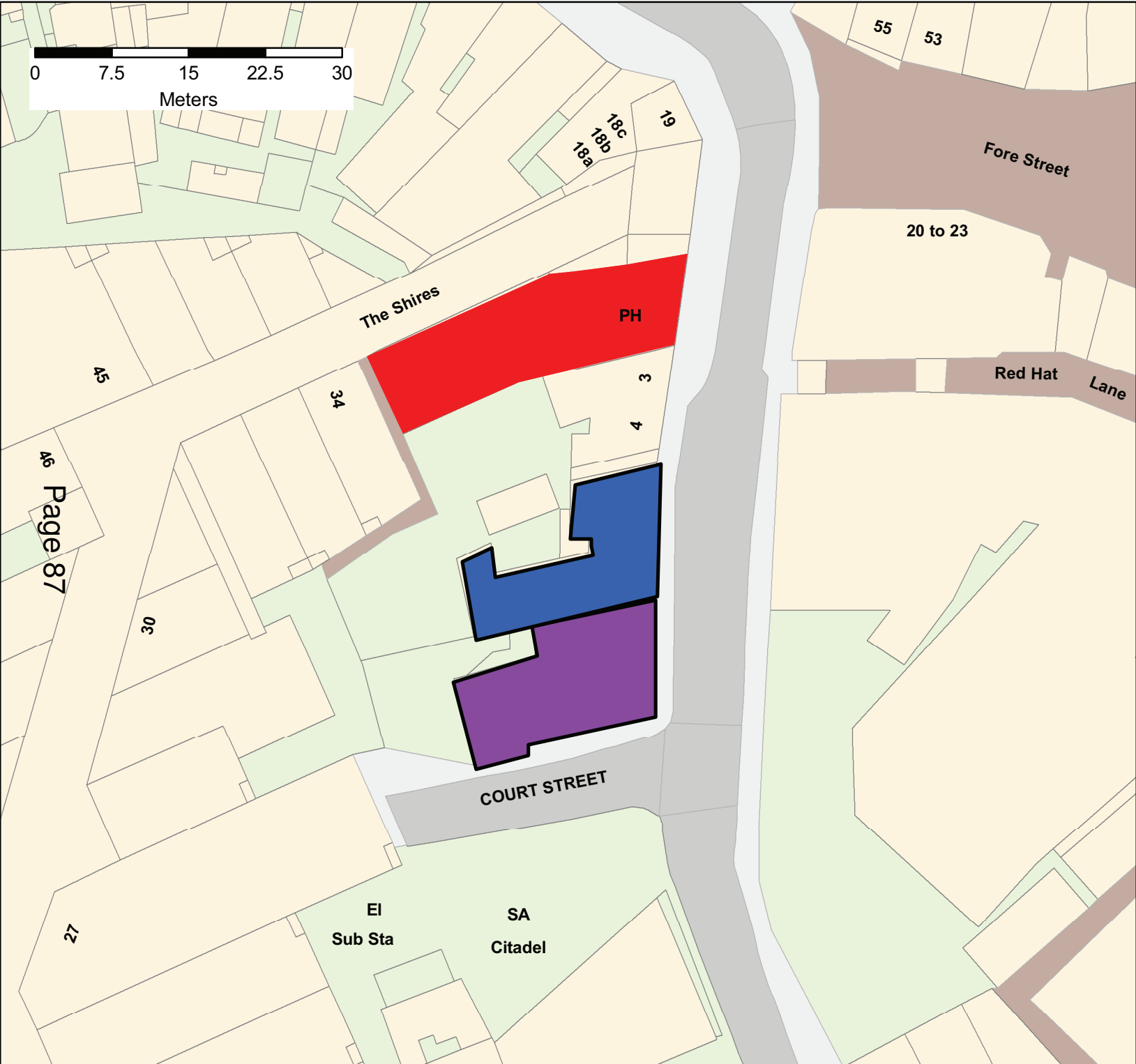
Instruction and training has been given as indicated on this form.

Signed  
by employer - 

Date - 13/8/10



**The Court House  
2 Castle Street Trowbridge,  
BA14 8AN**



- The Court house
- The Kings Arms
- Moomoos Nightclub

**Wiltshire Council**  
Where everybody matters

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